



DELHI JAL BOARD
GOVT. OF N.C.T. OF DELHI
PROJECT DIRECTOR (TRAINING)
VARUNALAYA PHASE-II KAROL BAGH
NEW DELHI:-110005
011-23678380-81-81
Extension No. 259
Fax No. 23518261
bharatbhusahnddib@gamil.com

O.O. No.32

Date 23/09/2014

OFFICE ORDER (2014-2015)

The Competent Authority vide his orders' dated 23/09/2014 is pleased to nominate the following women officials working on Regular / Contractual basis in DJB to participate in the Two days training programme on **Self- Defence for Women (Advance Course)** which is being organized by Directorate of Training, Union Territories Civil Services, GNCTD to be held on 24-25th September, 2014 at their Venue Hall No.2 Institutional Area, Behind Karkardooma Courts, Shahadra, Delhi 110032.

Sl.No.	Name of Official Father's/Husband Name	Designation	Place of Posting
1.	Ms. Usha Joshi	Head Clerk	SE(WW)-I
2.	Ms. Rita Naru	Head Clerk	AC(T)
3.	Ms. Santosh Dhingra	Head Clerk	CE(W)Project
4.	Ms. Indu Gosain	Head Clerk	EE(East)-I
5.	Ms. Sarojani	UDC	EE(Civil) Plant
6.	Ms. Rajni Kavatroo	UDC	SE(NE)
7.	Ms. Meena Sajwan	UDC	EE (C) Dr-VI
8.	Ms. Bimla	LDC	EE(P)W-I
9.	Ms. Hem Lata	Beldar	EE (C) Dr-XII
10.	Ms. Neetu Gulati	CO/DEO (Contract basis)	CE(South)
11.	Ms. Jyotsna Chauhan	CO/DEO (Contract basis)	Secy. To CEO
12.	Ms. Yojana Chauhan	CO/DEO (Contract basis)	AC(Water)/ C. R. Cell
13.	Ms. Reena Shrivastava	CO/DEO (Contract basis)	SE(DR)Pr. E&NE
14.	Ms. Himali	CO/DEO (Contract basis)	EE(C) Dr. XI
15.	Ms. Kalpana	CO/DEO (Contract basis)	AO(PF)
16.	Ms. Amrita Kaur	CO/DEO (Contract basis)	Director (A&P)
17.	Ms. Rekha Rawat	CO/DEO (Contract basis)	EE(RWH)
18.	Ms. Princee Jorge	CEO/DEO (Contract basis)	MOI- Jhandewalan (Homeopathic)

EXECUTIVE ENGINEER (EDP)

ENTRY No. 3584

Bharat Bhusahnddib

19.	Ms. Urmila Bhatt	CO/DEO (Contract basis)	SE(NE)
20.	Ms. Nisha/Ramesh Chand	CO/DEO (Contract basis)	EE(E&M)HP-II


2) It may be noted that attending the aforesaid training programme is compulsory except for medical reason or transfer case, the DDO / Controlling officer may provide the substitute official (regular / contractual) who have done basic course since 2013-2014 & on 11-12th September 2014 for attending the training programme. The nominated official (regular / contractual) shall obtain of training period, the certificate of their attendance from and will submit it his/her controlling officer for submission along with absentee statement.

3) A feedback report on the outcome of the training programme shall submit within a week's time after attending the training programme by the each official to the undersigned office.

4) Working Lunch will be provided to the participants during the break hours of training.

Instruction for Participants

1. Participants are directed to observe punctually and regularly.
2. Participants are directed to keep their mobile phones on silent mode or switched off during the training sessions.
3. Participants are expected to complete exercise/ questionnaires, if any, distributed by the faculty during training session and also fill up the feedback form.
4. Participants may contact to Ms. Neeta Negi, Assistant Director (Trg) -IV at her cell No. 9899001730, Fax No. 011- 22308558 and through e-mail adtrg4utcs.delhi@nic.in


 (Madhu Bala)
 Administrative Officer (Training)
 9871406117
 Date : 23/09/2014

No. DJB /P.D.(Trg) / F. 05 /2014-2015 680

Copy for information to;

1. Chief Executive Officer, Delhi Jal Board.
2. Chief Vigilance Officer, DJB
3. Member (Admn.) Member (Finance) / Member (Drainage) / Member (Water)
4. Addl. CEO / Secretary DJB / Director (A&P) / Director (F&A)
5. All Chief Engineers
6. SE (Mapping Cell) / EE (EDP-Cell) with a request to uploading the tainting order on DJB website.
7. DDO Concerned
8. Ms. Neeta Negi, Assistant Director (Trg) -IV.
9. Official Concerned.
10. Deputy Director (F&A)-III
11. Office Order Register.
12. Office Copy.


 Administrative Officer (Training)

EE (EDP) cell

