



O.O. No.19

Date 12/08/2014

OFFICE ORDER (2014-2015)

The Chief Executive Officer Delhi Jal Board, Govt. of NCT of Delhi vide his orders' dated 07/08/2014 is pleased to nominate the following officers to participate in the **4 days Residential Workshop Cum Training Programme on "Governance"** which is being organized by Department of Information Technology, Delhi e-Governance Society, GNCTD in association with NISC/NIELIT to be held w.e.f. 16/08/2014 to 19/08/2014 at Hotel Royal Orchid Central, Kalyani Nagar, Pune, Maharashtra.

- i. Sh. B.S. Jaglan, Director (Vigilance)
- ii. Sh. S.K. Meena, Joint Director(Revenue)
- iii. Sh. G. Dayal, Deputy Director (Revenue)
- iv. Sh. Ajay Kumar EE (C) Dr. XIV.
- v. Sh. Deepak Kumar Shirvastwa, Executive Engineer(EDP)

- 2) The expenditure during the training period like boarding/lodging & other logistic support will be borne by the Department of Information Technology, Delhi e-Governance Society, GNCTD and NISC/National Institute of Electronics and Information Technology (NIELIT) except travel expenses.
- 3). The required advance to the nominees for travelling allowance & daily allowance as per the their entitlement is to be released as temporary advance subject to adjustment after attending the training from the respective DDOs concerned as per the actual expenditure.
- 4) The above officers are advised for getting air tickets to & fro economy class (Delhi-Pune & back) as per the schedule of training provided by the Organizers from Delhi Tourism & Tpt. Development Corporation Ltd (Government Undertaking), A-3/4, 3rd Floor , State Emporia Building Baba Khark Singh Marg, Connaught Place, New Delhi. The payment of air tickets is to be released in advance as per the invoice submitted by the Officer concerned. The officer concerned would travel in the National Carrier (Air India) and if the facility of the national carrier is not available they will travel by any other airlines on the cheapest rates.
- 5). On return, the official concerned will submit a consolidated account for various expenses. Any surplus after calculation of expenditure incurred would be refunded to the DDOs concerned.
- 6) A feedback report on the outcome of the training programme shall submit within a week's time after attending the training programme by the each official to the undersigned office.
- 7) The departure report will be submitted to his reporting to the Controlling officer and a copy to undersigned office as per the guideline of DOPT, GOI.
- 8) Further, it is compulsory to participants to attend the above said training programme as per the enclosed scheduled. Ms. Puja Barthakur, Consultant (SeMT), Department of IT, GNCTD or Mr. Gaurav Verma, NIELIT who may be contacted for other information at her / his # 9560718832 , 9650787596.

EXECUTIVE ENGINEER (EDP)

(VEENA SHARMA)
OFFICE SUPTD. (TRAINING)

DIARY No. 2290

No. DJB/ F.5/PD (Trg) 2014-15 328 DATE 12/8/14

Date: 12/08/2014

Copy for kind information to;

1. Chief Executive Officer, Delhi Jal Board.
2. Chief Vigilance Officer, DJB
3. Member(Administration/ Member (Finance)/ Member(Water)/Member(Drainage)
4. Director (A&P)/ Director (F&A)/ Joint Director (Vigilance) / SE(IT)
5. Ms. Puja Barthakur, Consultant (SeMT), Department of IT, GNCTD
6. SE (Mapping Cell) / EE (EDP-Cell) for uploading the order on the website of Delhi Jal Board.
7. The Manager, Delhi Tourism & Tpt. Dev. Corp. Ltd. With the request to issue air-tickets in the respect of the above officers.
8. Officer Concerned with the request to kindly attend the training programme as per the enclosed schedule.
9. / DDO Cornered/ Deputy Director (F&A)-III
10. Office Order Register/ Office Copy.

AG-I
Sh. Sanjay

OFFICE SUPTD. (TRAINING)

27-8-14