## GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI **DEPARTMENT OF TRANINIG & TECHNICAL EDUCATION** MUNIMAYA RAM MARG, PITAMPURA, DELHI-1100-88 **CO-ORDINATION BRANCH**

No. F14/4/2014/CDN/TTE/ 24

Dated: 24 09 2014

In continuation to this office order no. F14(4)/2010/Min of Meeting/CDN/TTE/107 dated 17.9.2014 and even no. 120 dated 24/09/2014, I am directed to inform that the following initiatives may be taken in "Swach Bharat Abhiyan" drive to be launched during 25.9.2014 to 2.10.2014.

- College/Institute students should be involved fully to inculcate the higher 1. values of cleanliness.
- 2. Making the Institute environment friendly, clean and beautiful.
- Ensuring clearance of Bins and Dhalaos 3.
- Prevention of collection on open site and vacant plots. 4
- 5. Preventing defacement of the institute.
- Ensure hygienic conditions of the Institute specially toilets. 6.
- Preventing insects and mosquitoes breeding in water collected at various 7. places.
- 8.: Ensure cleanliness in Institute and its surroundings.
- 9. Disposal of unusable inventories.
- 10. Educate staff in sanitation and hygiene.
- 11. To organize discussion and workshop on all aspects of cleanliness.
- 12. To conduct special NSS programme.

Further, the funds lying with the institution Head under IMC, may be utilized in the organization of said special drive.

This issues with the prior approval of Competent Authority.

(VIJAY CHANDNA) (9/14 ADMINISTRATIVE OFFICER (CDN

No. F14/4/2014/CDN/TTE/ 124 Copy to:-

Dated: 24/09/2014

- 1. All Dy. Directors/Asstt. Directors/Branch Incharges (DTTE)HQ
- 2. Vice Chancellor, DTU/IGDTUW
- 3. Director NSIT
- 4. Principal, All Govt. Technical Colleges
- 5. Principal all Govt. ITIs
- 6. Principal, all Govt. Polytechnics
- 7. P.S. to Pr. Secy. (DTTE)
- 8. P.S. to Director (DTTE)
- 9. Asstt. Programmer with the request to upload on the order the website of the department.

10. Guard file.

VIJAY CHANDNA) [9]14

ADMINISTRATIVE OFFICER (CDN)