

GOVT. OF N.C.T. OF DELHI
DEPARTMENT OF FOOD SAFETY
A-20, LAWRENCE ROAD INDUSTRIAL AREA, DELHI-35

No.F.11(266)/DoFS/Vig./CVC/2014/ 8125 - 6131

Dated: 5/8/14

ORDER

The Commissioner (Food Safety) is pleased to constitute Vigilance Branch of the Department as under: -

1. Dy. Food Safety Commissioner – Vigilance Officer as Branch-in-charge.
2. Supdt. (Admn.) – He will perform the duties of Supdt. (Vig.) in addition to the work already assigned to him.
3. Sh. C. S. Rawat, UDC & Sh. Pravez Alam, LDC will also look after the work related to Vigilance, in addition to the work already assigned to them.

Further, Vigilance Officer will prepare a roster on weekly basis deputing one Designated Officer, two Food Safety Officers and two Field Assistants on daily basis. The roster should be prepared for one week at a time at least one week in advance.

The following will be the main functions of Vigilance Branch :-

1. To examine all cases of complaints against the officials of the department and suggest suitable action as per prevailing rules / Govt. of India instructions.
2. Surprise/periodic inspections of the offices of the officers/officials holding sensitive posts.
3. To suggest policy to adopt more transparency in public dealing, including issuance of licenses/registration to FBOs.
4. To check APRs of the employees.
5. To ensure expeditious disposal of CVC references and public grievances.
6. Any other assignments by the Commissioner (Food Safety).


(SOHAN SINGH KANAWAT)
SPL. COMMISSIONER (FOOD SAFETY)

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Dated:

Copy forwarded to :-

1. Dy. Food Safety Commissioner.
2. Supdt. (Admn).
3. All Branch Incharges, Deptt. of Food Safety.
4. Programmer for uploading in website.
5. Officials concerned.
6. Guard file.
7. P.S. to CFS

(SOHAN SINGH KANAWAT)
SPL. COMMISSIONER (FOOD SAFETY)