

DEPARTMENT OF FOOD SAFETY
GOVT. OF NCT OF DELHI
A-20, LAWRENCE ROAD INDUSTRIAL AREA, DELHI-110035

F12(43)/2007/EDP/PFA/218


Dated: 25/2/12

ORDER

When the Form 9E is not entered correctly /timely by the Food Safety Officers ,the Food Analyst will not be able to upload Analysis Report on the website. In such cases the status of result will be shown as "Pending" on website . To avoid this scenario the following guidelines are issued

1. The details of sample listed (9E report) should be entered very carefully by the Food Safety Officers. After entering details into the module and prior to clicking submit button the Food Safety Officer shall confirm that the data entered is correct. The Food Safety officers will be responsible for the accuracy of the data entered.
2. If system is not allowing the Food Analyst to make entries in their module in respect of samples received it has to be immediately brought to the notice of the concerned Designated Officer. The Designated Officer will take steps to rectify the problem after obtaining the approval of Competent Authority.

This issues with the approval of the Commissioner (Food Safety)


(Surinder Kumar)
Dy. Director/Head of Office

Copy To:

1. All Designated Officers
2. Food Analyst
3. All Food Safety Officers
4. P.S to Commissioner (Food Safety)
5. Guard File