

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
TRANSPORT DEPARTMENT : ADMINISTRATION BRANCH  
5/9, UNDER HILL ROAD, DELHI - 110054.**

**NO.F.4(483)/TPT/ADMN/2516-2556**

**Dated:-26-3-13**

**ORDER**

**Sub: Prevention of Sexual Harassment of working women -Establishment of Redressal Mechanism.**

In pursuance of Services Department, Govt. of NCT of Delhi Order No.179 endorsed vide No.F.2/37/98/S.I/179 dated 19.05.199 wherein it has been mentioned that Hon'ble Supreme Court of India in the case of Vishaka & Others Vs.State of Rajasthan and others, has laid down certain guidelines and norms to be observed to prevent sexual harassment of women employees at their work places. Accordingly, C.C.S. (Conduct) Rules 1964 has been amended by the Government of India, Department of Personnel and Training, vide their notification No.11013/10/97-Estt.(A) dated 13.02.1998. In this regard a clarificatory OM No.11013/10/97-Estt.(A) dated 13.02.1998 has also been issued by Govt. of India, Ministry of Personnel, Public Grievances and Pensions(Personnel & Training).

Therefore, pursuant to the above directions of Govt. of NCT of Delhi, a Departmental Complaint Committee in respect of the Transport Department, comprising of the following members, is hereby constituted as under :-

1. Ms.Ranjana Deshwal, Secretary(STA) -- **Chairperson**
2. Ms.Manorama Gupta, Asstt.Director -- **Member**
3. Ms.Saroj Sharma, Grade-II(DASS) -- **Member**

The Departmental Complaint Committee shall discharge the following functions:-

- i) To inquire into the complaints of sexual harassment within the department and report the same to the State Complaints Committee within a specific time frame. For this purpose sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implications) as:
  - a. Physical contact and advances
  - b. A demand or request for sexual favour
  - c. Sexually coloured remarks
  - d. Showing pornography
  - e. Any other unwelcome physical verbal or non verbal conduct of sexual nature
- ii) To recommend the action to be initiated in each case.
- iii) To ensure that the victims or witnesses are not victimized or discriminated against. They shall also examine whether the victim should have the option to seek transfer of the perpetrator or their own transfer of

The above constituted Departmental Complaint Committee shall submit a detailed quarterly report of the complaints received and the action taken thereof, in the State Complaints Committee with its Headquarter at IP Estate, New Delhi.

This issues with the prior approval of the Competent Authority.

  
(GAMLI PADU)  
SPECIAL COMMISSIONER

**NO.F.4(483)/TPT/ADMN/ 2516 - 2556**

**Dated:-26-3-13**

Copy forwarded to the following for information and further necessary action:-

01. PS to Secretary-cum-Commissioner (Tpt), Transport Deptt.,GNCTD.
02. The PS to Spl.Commissioner (Tpt), Transport Department, GNCTD.
03. The P.S. to Secretary (STA), Transport Department, Govt. of NCT of Delhi.
04. The Member Secretary/Chairperson, State Complaint Committee, 2<sup>nd</sup> Floor, C Block Vikas Bhawan, IP Estate, New Delhi-110002.
05. All Addl.Commissioner/Dy. Commissioner (Tpt), Transport Deptt., GNCTD.
06. All MLO/PCO/Unit Incharge/DDO/PRO, Transport Deptt.,GNCTD.