


GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
(LABOUR DEPARTMENT)
(ADMINISTRATION BRANCH)
5 - SHAM NATH MARG, DELHI-54.

Sub: - Providing of Work and Conduct Report and Integrity Report for preparation of Tentative List for promotion to the post of Laboratory Assistant in Dte. Of Education, GNCT of Delhi.

In reference to letter of Assistant Director (E-IV), Directorate of Education vide dated 30/07/2013 please find enclosed herewith a prescribed Proforma of work and conduct report and integrity certificate with the request to send the said reports in the enclosed Proforma in respect of eligible Group 'D' officials who are willing to apply for the same and their documents have not been sent till date, so that their names may be sent by 30.08.2013 positively to the said department.


(D.P. ARORA)
29/8/13

Dy. Labour Commissioner. (Admn.)

To,

System Analyst

- (i) All JLCs/DLCs/Br. Incharges of Labour Department.
- (ii) Secy (DBOCWWB).
- (iii) Welfare Commissioner/AO (DLWB).

U.O. No. F. 1/31(96)/03/LC/Estt./

2567

Date: -

29/8/2013

WORK AND CONDUCT REPORT

It is certified that the work and conduct of Sh. / Smt. is satisfactory as per service record.

(Head of Office)/Branch Incharge

INTEGRITY REPORT

It is certified that the Integrity of Sh. /Smt. is beyond doubt after carefully scrutinization of service record and it is to be considered for promotion.

(Head of Office)/Branch Incharge