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IMMEDIATE ATTENTION

C.D. No. 000119881

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
CO-ORDINATION BRANCH**

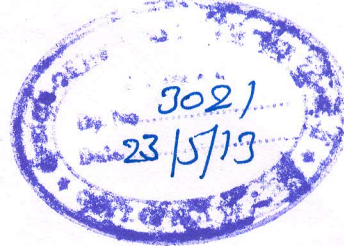
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI - 110002

No.F.81/7/2008/GAD/CN/2013/dsgad III/2217-2219

Date: 21/05/2013

To

1. All Pr. Secretaries/Secretaries/Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi.
2. Registrar General,
High Court of Delhi,
New Delhi.
3. Secretary,
Delhi Legislative Assembly Secretariat,
Delhi Vidhan Sabha,
Old Sectt., Delhi.



1238-SSW 2
24/5/13

Subject: E-mail of Soft Copy of Notification only in M.S. Word Format.

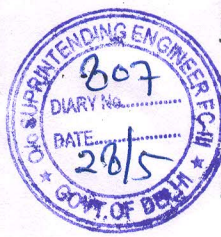
Sir/Madam,

1. Attention is invited to this department letter No. F.81/7/2008/GAD/CN/1526-1528 dated 05/04/2013 vide which instructions of Govt. of India, Directorate of Printing vide Office Memorandum NO. O-17034/5/2012-Pub dated 20.02.2013 were conveyed regarding printing of Gazette Notification.

2. Inter-alia, Govt. of India, Directorate of Printing, Govt. of India, directed that the Soft Copy of the Notification should be sent to Mayapuri Press at e-mail address may-giprr@nic.in, it has been observed that the departments are sending the soft copy of Notification in PDF, JPEG and scanned format etc, which are not relevant for the use of Mayapuri Press.

3. All concerned may be directed to ensure the Soft Copy of Notification is sent to Mayapuri Press at e-mail address may-giprr@nic.in only in the M.S. Word format. Further, in the subject of the email the Notification Number and date should be mentioned to enable Mayapuri Press to trace out the Notification.

4. The Officer signing the certificate which is to be provided with the hard copy of the Notification should also mention his/her Mobile/Telephone Number below his/her name to enable Mayapuri Press to contact in case of any clarification.



Yours faithfully

(Handwritten signature)
(AMITABH KUNDOO)
DY. SECRETARY (GAD/CN)

Office of the Chief Engineer(I&FC)
Govt. of NCT of Delhi
RECEIVED
22 05 13
Dy. No. 1270
EO/AO/PAF&D/ISS/W/A

Abhishek
22/5
CP II / 1270-1 / Model House
IT
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swf (IT) to lead

to
24/5
A Ran (IT)
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