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**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION
(ACT - I BRANCH)
OLD SECTT: DELHI-54**

NO.DE.15(330)/Act-I/2013/ 11649 -11662 Dated: 12.11.2013

ORDER


Pursuant to the recommendations of the Justice Usha Mehra Commission report and the decisions taken by the Special Task Force constituted under the Chairmanship of Union Home Secretary, attention of all the schools (Govt./Aided/Un-aided) is hereby invited towards this office Circular No. DE.15 (143)/Act-I/Tpt./2013/6320-32 dated 04-01-2013 vide which directions were issued to all the school managements that before hiring chartered buses for their schools, they must ensure that only those drivers/staff have been deployed in these buses whose character and antecedents have been verified by the police.

Now all the schools (Aided/Un-aided) are hereby once again directed to submit an certificate -cum- undertaking in Annexure- A or B (whichever is applicable) to their respective zonal offices of the Directorate with regard to verification by the police authorities of character and antecedents of driver/staff deployed on the buses hired by them as well as owned by their school in the proforma enclosed herewith within 10 days of issue of this circular.

It will be the sole responsibility of the school management to submit the certificate -cum- undertaking to their respective zonal office of this Directorate with in the prescribed time schedule as referred above.

Non compliance of these directions shall be viewed seriously.

This issues with the approval of the Competent Authority.


(MONA SREENIVAS)
ADDL. DIRECTOR OF EDUCATION (ACT-I)

To,
All HOSs and Managers of all Aided/Un-aided recognized schools.

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Copy to the:-

1. PS to Minister of Education, GNCT of Delhi.
2. PS to Pr. Secretary (Education), Dte. of Education, Old Sectt., Delhi.
3. PS to Director (Education), Dte. of Education, Old Sectt., Delhi.
4. All RDEs/DDEs, Dte. of Education to circulate the order to all the Aided/Un-aided schools under their respective jurisdictions.
5. Addl. DE (Act-I), Dte. of Education, Old Sectt., Delhi.
6. Addl. DE (Act-II), Dte. of Education, Old Sectt., Delhi.
7. Addl. DE (School), Dte. of Education, Old Sectt., Delhi.
8. Director (Education), North/South/East Delhi Municipal Corporation.
9. Director (Education), NDMC.
10. CEO, Delhi Cantonment Board.
11. OSD to Chief Secretary, GNCT of Delhi.
12. Deputy Secretary (Home), Home Police-II Department, GNCT of Delhi.
13. OS (IT) with the request to upload on the department's website.
14. Guard file.



(P. LATA TARA)
ASSTT. DIRECTOR OF EDUCATION (ACT-I)

ANNEXURE – “A”

CERTIFICATE- CUM-UNDERTAKING

I _____ S/o , W/o Sh. _____,

Manager/HOS of _____

_____ (School name

with ID & address) hereby certifies that the character and antecedents of drivers/staff deployed for school transport vehicles (Hired/owned) have been verified through the police authorities.

I further undertake that in future also we shall deploy only those Drivers/staff on school transport vehicles whose character and antecedents have been verified by the police authorities.

MANAGER/HOS
NAME OF THE SCHOOL WITH ADDRESS

ANNEXURE – “B”

CERTIFICATE- CUM-UNDERTAKING

I _____ S/o , W/o Sh. _____,
Manager/HOS of _____

_____ (School name
with ID & address) hereby undertake that the school does not have
any school transport vehicle (Hired/owned).

**MANAGER/HOS
NAME OF THE SCHOOL WITH ADDRESS**