

OFFICE OF THE PR. SECRETARY-CUM-DIVISIONAL COMMISSIONER
DEPARTMENT OF REVENUE: GOVT. OF NCT OF DELHI
5 SHAM NATH MARG, NEW DELHI.

No.F.1(55)/2000/GA/Estt./ 2366

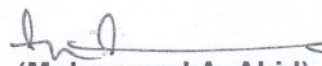
Dated: 05/11/2013

ORDER

In supersession of all previous orders, the allocation of work amongst the Sub-Divisional Magistrates posted at Headquarter is here distributed as under with immediate effect.

S No	Name of the Officer	Work Allocation
1.	Sh. Avneesh Kumar Trivedi, SDM (HQ-I)	i) Disaster Management ii) R.T.I. iii) e-SLA iv) DSSDI v) Relief matters vi) Aadhaar Card vii) Marriage Cell viii) Flood & Fire
2.	Sh. Lalit Mohan, SDM (HQ-II)	i) Registration & Stamp Branch ii) Treasury Branch iii) Revenue Matters iv) Central Record Room v) Land Acquisition Matters vi) Socio Economic and Caste Census
3.	Sh. Ashish Kumar, SDM (HQ-III)	i) Coordination Branch ii) Wakf Matters iii) Legal & Judicial Cell iv) Civil Defence v) Control Room vi) Caretaking vii) All other matters not allocated to any other SDM.
4.	Sh. Ashok Kumar Sharma, SDM (HQ-IV)	i) Caste Certificate Section (CCS) ii) Vigilance Branch iii) General Administration branch iv) R & I - Branch v) Najarat Branch vi) Parliament Cell vii) Work related to Yatras, Kavar, Urs, Haj, Chhat Puja, Durga Puja etc. and Night Shelters.

This issues with the approval of Pr. Secretary (Revenue) / Divisional Commissioner, GNCTD.


(Mohammed A. Abid)
Addl. Secretary (Revenue)


05/11/13


2013

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Copy forwarded for information & necessary action to:-

1. All Deputy Commissioners, GNCT of Delhi.
2. The DCA, Revenue Department, GNCT of Delhi.
3. A.D. (Planning), Tis Hazari Court, Delhi.
4. OIC (B&B), Revenue Department, GNCT of Delhi.
5. SDM-I, II, III, IV (HQ).
6. System Analyst with the request to upload the order on the official website of the department.
7. Sr. PA to Pr. Secretary (Revenue).
8. PA to Addl. Secretary (Revenue).
9. Guard file.


(Mohammed A. Abid)
Addl. Secretary (Revenue)