



GOVERNMENT OF NCT OF DELHI
OFFICE OF THE DEPUTY COMMISSIONER, NEW DELHI DISTRICT
12/1, JAM NAGAR HOUSE, SHAHJAHAN ROAD, NEW DELHI.

No. F ()/DC/ND/SDM(HQ)/2013/12989-93

Dated: 15/1/13

ORDER

All the Sub-Divisional Magistrates of District New Delhi who are declared as Designated Officer to carry out registration of cyber café shall follow the procedure as under:-

1. The registration shall be carried out as per the Standard Operating Procedure circulated vide order No. PA/DC(E)/2013/1-7 dated 2.1.2013 by Dy. Commissioner (East). (Enclosed)
2. The Application form for registration received from an establishment as cyber café shall be duly acknowledge under receipt.
3. After the site inspection and satisfying himself about the eligibility of the applicant, a Registration Certificate shall be issued as per the prescribed format enclosed herewith.
4. The Cyber Café so Registered will be issued a Unique registration number Consisting UT Code for Delhi i.e. DL, Distt. Code of New Delhi i.e. N.D., Sub-Division Code i.e. C.P. for Chankya Puri, DC-Delhi Cantt. And VV-Vasant Vihar followed by Registration Number and year of Registration.

For example, if a Cyber Café is registered in Vasant Vihar Sub-Division in the year 2013, it shall bear Registration number DL/ND/VV/xxxx/2013.

5. The details of Cyber Café so registered shall be displayed on website of District New Delhi. Asstt. Programmer, New Delhi District shall be responsible for uploading the same on website of the District.

(NILA MOHANAN)
DEPUTY COMMISSIONER
NEW DELHI DISTRICT

No. F ()/DC/ND/SDM(HQ)/2013/

Dated:

Copy forwarded for necessary action :-

1. ADM (New Delhi), 12/1, Jam Nagar House, Shahjahan Road, New Delhi.
2. SDM (Chanakya Puri) , 12/1, Jam Nagar House, Shahjahan Road, New Delhi.
3. SDM (Delhi Cantt.) , 12/1, Jam Nagar House, Shahjahan Road, New Delhi.
4. SDM (Vasant Vihar) , 12/1, Jam Nagar House, Shahjahan Road, New Delhi.
5. Asstt. Programmer, New Delhi District to upload the same on the website of the District.


(NILA MOHANAN)
DEPUTY COMMISSIONER
NEW DELHI DISTRICT