

DELHI JAL BOARD, GOVT. OF NCT OF DELHI  
OFFICE OF THE DIRECTOR (ADMN. & PERSONNEL)  
VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI - 110 005

Dated: 19.08.2013


INSTRUCTIONAL ORDER

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With a view to provide prompt services to the citizens of Delhi the facility of reimbursement of mobile phone expenditure under CUG plan has been allowed to a number of officers/officials of Delhi Jal Board. However, it has been noticed many officers/officials do not respond to the calls of public as well as Senior officers especially after normal duty hours and on Sundays/Holidays. Even the mobile phones of some officers/officials have been noticed as switched off.

The Competent Authority has taken a serious view and ordered that henceforth all the officers/officials who have been provided with the facility of mobile reimbursement shall keep their mobile phones in **operation mode 24x7** and in case the mobile phone of any officer/official is found switched off or the officer/official do not attend the call, this facility will be withdrawn besides taking of action against that delinquent officer/official.

All DDO's are, therefore, directed to bring these instructions to the notice of all concerned for strict compliance.

  
20.8.13

(U.B. Tripathi)

DIRECTOR (ADMN. &amp; PERSONNEL)

All DDO's

## Copy to:-

1. PS to Chairperson/Vice- Chairman/Members of Delhi Jal Board.
2. CEO/Member (Admn.)/Member (Fin.)/Member (WS)/Member (DR.).
3. Secretary, DJB/ Addl. CEO/CVO.
4. Director (A&P)/DOR/Dir. (F&A)/DOV/ Dir. (Enf.)/
5. All Joint Directors (Fin.)/ (Rev.)/ All SE's.
6. All AC's/LO/DD (LW)/All Dy. Dir. (F&A)s/(Rev.).
7. EE (EDP) with the request to upload this circular on the web site of DJB.
8. Standing Guard File.

  
20.8.13

DIRECTOR (ADMN. &amp; PERSONNEL)

EE (EDP) 