

**DELHI JAL BOARD: GOVT. OF N.C.T OF DELHI  
ROOM NO. 315-B, OFFICE OF THE SECRETARY RTI CELL  
VARUNALAYA PH- II: KAROL BAGH: NEW DELHI - 05**

No. DJB/RTI/Circular/2013/

74297

Dated:

26-6-13


**INSTRUCTIONAL ORDER**

Recently some instances have been come into notice of the U/S that some of the Public Information Officers of DJB are not accepting the RTI Applications from the applicants by specifying that the application does not falls under their jurisdiction and the same will be received by the concerned PIO only.

In this context, kind attention is drawn towards the provisions of RTI ACT, 2005 according to which a Public Information Officer shall accept the RTI Application which is submitted to him/her by the applicant. Even in, where an application is received by a PIO for information which is held by another PIO or the subject matter of which is more closely connected with the functions of another public Information Officer. The Public Information Officer to which such application is made/received, shall transfer the application or such part of it as may be appropriate to that other public Information Officer under section 6(3) of the RTI Act, 2005 and inform the applicant immediately about such transfer preferable with the declaration that the requested information is not available in his/her jurisdiction alongwith detailed reasons as to why the matter does not pertain to his office.

This may be noted for information and strict compliance.

EXECUTIVE ENGINEER (EDP)  
DIARY No. 1859  
DATE 28/6/13

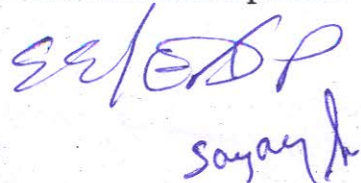
  
**(DR. BIPIN BEHARI)**  
Secretary, DJB/Nodal Officer (RTI)


**All Public Information Officers, DJB**

**All First Appellate Authority, DJB**

Copy to:-

- 1. CEO, DJB:- for information please.

  
sayan

  
Secretary, DJB/Nodal Officer (RTI)