



DELHI JAL BOARD: DELHI SARKAR
OFFICE OF THE ASSTT.COMMISSIONER (W)
VARUNALAYA PHASE-II, KAROL BAGH,
NEW DELHI-110005.

OFFICE ORDER NO. 18

DATED : 04.05.2013

The competent authority is pleased to re-constitute the Complaint Committee for prevention of sexual harassment of working women of Delhi Jal Board consisting of following officials :-

1. Chairperson : Dr. Ruchi Singh, MOI, Aram Bagh
2. Member Secretary : Shri Bhushan Verma, A.E.(E&M) C/o
Director(Vig.)
3. Member : Smt. Neelam Bhayana, A.C.W.A.C/o DTQC
4. Member : Smt. Harbhajan Kaur, Z.R.O.(SW)-I
5. Member : A Female Member Co-opted from one of
the N.G.O. as the Govt. forwarded by the
Delhi Commission for Women.

However, the functions to be discharged by the Committee as circulated vide O.O. No. 01 dated 24.01.2000 and as reproduced below shall remain the same.

- i) To inquire into the complaints of sexual harassment within the department and report the same to the State Complaints Committee within a specific time frame. For this purpose sexual harassment includes such unwelcome sexually determined behavior (whether directly or by implication) as:
 - a) Physical contact and advances.
 - b) A demand or request for sexual favours.
 - c) Sexually coloured remarks.
 - d) Showing pornography.
 - e) Any other unwelcome physical verbal or non-verbal conduct of sexual nature.

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- ii) To recommend the action to be initiated in each case.
- iii) To ensure that the victims or witnesses are not victimized or discriminated against. They shall also examine whether the victim should have the option to seek transfer of the perpetrator or their own.
- iv) The Departmental Committee shall submit a detailed quarterly report of the complaints received and the action taken thereof, to the State Complaints Committee, with its headquarter at I.P. Estate, New Delhi.

Y.K. Sharma
8/5/2013
(Y.K. SHARMA)

ASSTT. COMMISSIONER (WATER)

ALL D.D.Os.

No: DJB/AC(W)/111/2013-

53737

DATED : 07.05.2013

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Copy for information to:-

1. Vice Chairman
2. C.E.O., D.J.B.
3. Member(Admn.)/Member(Fin.)/Member(WS)/Member(DR.)
4. All Chief Engineers/System Administratos
5. All Diretors/All S.Es./All Jt. Diretors(Rev.)/(Fin.)/All E.Es.
6. All A.Cs./All Dy. Directors (Rev.)/(Fin.)/(Enf.)/(LW)/Consultant (PR)/LO(W)
7. All Admn. Officers/E.E.(EDP)/All Accounts Officer/All ZEs./Z.R.Os
8. All Complaint Committee Members
9. Asstt. Secretary, Delhi Commission for Women, Govt. of NCT of Delhi, C-Block, 2nd Floor, Vikas Bhawan, I.P. Estate, New Delhi-110002.

Y.K. Sharma
8/5/2013
ASSTT. COMMISSIONER (WATER)

EE (EDP)