

**GOVERNMENT OF NCT OF DELHI**  
**DIRECTORATE OF AUDIT**  
(Administration Branch)

4<sup>th</sup> Level, C-Wing  
Delhi Sectt.  
New Delhi

No. F.8(1)/DOA/Estt./2013/dcaudit/

5315-5322

Dated: 01-08-2013

**Sub.: General Election to the Legislative Assembly of Delhi:2013-  
Providing Latest Passport size coloured photograph and e-mail  
I.D. of officers/officials- regarding.**

As per the instructions received from the Office of the Chief Electoral Officer-Delhi, all the Branch Incharges are hereby instructed to submit the latest passport size coloured photograph alongwith **e-mail I.D.** of all the officers/officials of this department working in respective branches including field staff by **05.08.2013 positively** so that the consolidated information may be sent to the O/o CEO Delhi accordingly.

Alternatively, the e-mail I.D. of the staff alongwith scanned coloured photographs may be mailed to this office by the concerned branch incharge/IAO at e-mail I.D: **saoaudit@nic.in** by **05.08.2013**.

This issues with the prior approval of the Competent Authority.

  
**(H.R. NAUGAIN)**  
**ACCOUNTS OFFICER (ADMN.)**  
**TEL. NO. 23392280**

Copy to:-

1. All branch Incharges at Headquarter for strict compliance.  
AAO(Admn./Acs)/AAO(Audit)/AAO(LFA).
2. All I.A.O.s of Audit Units [through Sr.AO(Internal Audit)]
3. The AO (Audit)/Nodal Officer.
4. Asstt. Director (Vigilance), Dte. Of Vigilance, Delhi Sectt. New Delhi.
5. Supdt.(S-IV), Services Department, 7<sup>th</sup> Level, B-Wing, Delhi Sectt.
6. ~~AAO(Website)~~, Dte. of Audit.
7. Guard File
8. Notice Board.

8/01/13

Sanjiv Kumar  
Agarwal