DEPARTMENT OF FOOD SAFETY GOVERNMENT OF N.C.T. OF DELHI A-20, LAWRENCE ROAD INDUSTRIAL AREA, RING ROAD, DELHI-110035

No. F.7(204)/DoFS/Admn./Misc./2012 / 2042-47

Dated: 17-6-13

ORDER

In order to ensure timely disposal of complaints forwarded by the PGC for online reply, Smt. Manjusha, UDC is hereby assigned the task of uploading the replies submitted by the concerned D.Os./Branch Incharge duly approved by the C.F.S. immediately after the same is received in addition to the work already assigned to her. For this purpose, she will be working directly under the supervision of the O.S.(Admn.) who will be responsible to the Nodal Officer for any unnecessary delay involved in filing online reply.

The O.S.(Admn.) shall submit day to day report regarding disposal of the complaints to the Nodal Officer without fail. For any difficulties related to operation of the Computer for online reply, O.S.(Admn.) shall take the assistance of the E.D.P. Cell.

(B.P. MISHRA) Administrative Officer

No. F.7(204)/DoFS/Admn./Misc./2012

Dated:

Copy for information to : -

1. Programmer, EDP Cell

2. O.S.(Admn.)

- 3. P.S. to Commissioner(Food Safety),
- 4. P.S. to Dy. Director(Food Safety)
- 5. Smt. Manjusha, UDC.
- 6. Guard file.

(B.P. MISHRA)
Administrative Officer