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DEPARTMENT OF FOOD SAFETY

GOVT.OF NCT OF DELHI

A-20, LAWRENCE ROAD INDUSTRIAL AREA, DELHI-110035

F1(115)/PFA/Store/2010/ 82

Dated: 26/7/12

ORDER

For efficient and transparent e-tender management the following guidelines are issued.

1. All the purchase committee members and SO(Incharge Caretaking) should obtain Digital Signature.
2. Digital Signature of the following officers should be used for the various stages of e-tendering.


Nodal Officer - Programmer

Tender Creator/Publisher- OS/SO

Tender Opening/Evaluation – AO,AAO

In case of emergency Digital signature of OS can be used for Tender Opening/Evaluation

This issues with the approval of Commissioner(Food Safety)


(Surinder Kumar)
Head of Office

Copy To:

1. AO/AAO/OS/SO with the direction to submit the Digital Signature application form enclosed within 3 days of issue of this order to the Programmer EDP cell.
2. Programmer with the direction to obtain digital signatures from NIC for the officers.
3. P.S to Commissioner(Food Safety)
4. Guard File

Encl:as above