

(To be published on the website of the Department)

**DELHI SWASTHA KUTUMB SOCIETY
GOVT. OF NCT OF DELHI
(LABOUR DEPARTMENT)
5, SHAM NATH MARG, DELHI-54**

RASHTRIYA SWASTHYA BIMA YOJANA

(A scheme to provide health insurance coverage to unorganized sector workers)

Delhi Swastha Kutumb Society (DSKS) invites applications for the posts of Project Coordinator, Project Assistant and Accounts Officer on temporary basis, eligible and interested candidates can apply for these posts. These are Project posts for one year only.

DSKS implements the Rashtriya Swasthya Bima Yojana. The Rashtriya Swasthya Bima Yojana is a Health Insurance Scheme of the Government of India, Ministry of Labour and Employment meant exclusively for persons in the informal sector/unorganized sector who have been identified by the respective State Governments to be living below the poverty line. This scheme is being implemented in collaboration with State Governments, through selected Insurance Companies and Third Party Administrators (TPAs). Being a collaborative scheme, the government of India participating States/Union Territories and the beneficiary share the premium liability under the Health Insurance in the proportion of 75 : 25 except for Rs. 30/- which is to be borne by the beneficiary. Under the Scheme the beneficiaries can seek cashless treatment in respect of various health packages. The benefits is restricted to Rs. 30,000/- per annum for specified diseases in the Hospitals/Nursing Homes empanelled with this scheme. Details of RSBY can be seen on the website of Ministry of Labour & Employment – www.rsby.gov.in.

1. Project Coordinator

No. of Post – 1,

Salary – Rs. 30,000/- per month,

Educational Qualification –MBA or Post Graduate Degree/Diploma in Social Work/Labour Welfare/Industrial Relations/Personnel Management from a recognized University/Institution or equivalent.

Experience: - Minimum 3 years experience in Social Sector/Govt. Project Management or a project of similar nature.

Abilities:- To manage a project independently. Familiarity with Social development programmes, to network with Govt. Deptts./agencies and NGOs, to communicate clearly and effectively, both verbally and in writing. To exercise individual judgment and initiative in conducting the necessary operations within the program. To develop initiatives in innovative manner for effective resolution and to prepare and conduct effective presentations and to coordinate project activities with diverse groups and individuals. Should be computer literate.

2. Project Assistants

No. of post – 3

Salary – Rs. 20,000/- per month,

Educational Qualification – Post Graduate Degree/Diploma in Social Work/Labour Welfare/Industrial Relations/Personnel Management from a recognized University/Institution or equivalent.

Experience- Minimum 1 year experience in Social Sector/Services in a reputed Organization/NGO.

Ability :- Familiarity with Social development programmes, to network with Govt. Deptts./agencies and NGOs, to communicate clearly and effectively, both verbally and in writing to handling of miscellaneous correspondence. Ability, to assist the Project Manager in the day to day duties of a project's administration. Should be computer literate.

3. Account Officer

No. of Post-1

Salary – Rs. 15,000/-

Qualification: – Retired officer of the Accounts Department of the Government of Delhi not below the rank of Senior Accounts Officer.

How to apply – Candidates are advised to complete the application form on a plain paper (as like bio-data) with attested photocopies of required documents and send to the Member Secretary, Delhi Swastha Kutumb Society, Labour Department, Govt. NCT of Delhi-54.

(Piyush Sharma)
JLC/Member Secretary, DSKS