

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION (ACT-I BRANCH)
OLD SECTT., DELHI-54.**

NO.F. DE./ACT/2012/ 6022-35

Dated:- 13/12/12

ORDER

Subject: Admission schedule for entry level classes in recognized un-aided schools of Delhi for the session 2013-14


1. In continuation of the Dte. of Education order No.F.DE/ACT/2011/6525-34 dated 16/12/2011 read with the orders/notifications detailed below, the following admission schedule and guidelines are issued for conducting admissions to Pre-School/Pre-Primary/Class-I classes (entry level) for academic session 2013-14:-
 - A) Notification No. F.15(172)/DE/Act/2010/4926-40 dated 17.10.2012 including "Orphan" as defined in The Juvenile Justice (Care & Protection of Children) Rules, 2007, within the meaning of Children belonging to Disadvantaged Group as defined in Section 2 (d) of the RTE Act-2009,
 - B) Neighbourhood Distance criteria devised by the Hon'ble Delhi High Court in their order dated 31.01.2012 regarding children belonging to Economically Weaker Section & Disadvantaged Group and subsequently circulated vide this Directorate's circular no. F.15 (110)/DE/Act/2011/7563-74 dated 13.02.2012,
 - C) Order dated 24/05/2012 of the Hon'ble Delhi High Court in WPC no. 8434/2011 regarding granting 25% admission to children belonging to Economically Weaker Section & Disadvantaged Group at entry levels where fresh admissions are made in pre-school, pre-primary and Class-I and circulated vide this Directorate's circular no. 2393-2004 dated 04.06.2012

2. ADMISSION SCHEDULE

Commencement of admission process	: 01.01.2013
Commencement of availability of admission application	: 01.01.2013
Last date of submission of admission applications in schools	: 15.01.2013
Last date for displaying the list of selected children including for EWS & Disadvantaged group category (including waiting list)	: 15.02.2013
Last date for displaying the 2nd list (if any)	: 28.02.2013
Closure of admission process	: 30.03.2013

3. No deviation from the above schedule shall be permitted. Each school shall display this admission schedule on its notice board and web site. Further each school shall ensure that admission applications are made available to all applicants till the last date of submission of admission applications i.e. 15/01/2013.
4. The Directorate of Education has devised a Common Registration Form for admission under EWS & Disadvantaged Category and the same is uploaded on the official website of Directorate of Education i.e. www.edudel.nic.in for the benefit of the schools as well as the applicants. Copy of the same is enclosed as Annexure-I. All the schools are directed to **use the said format only** by downloading the said form or using a printed version of the application form. Parents may get the Common Registration Form from the schools or may download the same from the above mentioned website. **Every school shall ensure that the Registration forms in the prescribed Proforma are made available free of cost to all applicants under EWS & Disadvantaged without any barrier/hindrance.**
5. The Department of Women & Child Development, Govt. of NCT of Delhi, vide order no.61/495/Orphan/DD(CPU)/DWCD/2012-13/2682-842 dated 11/11/2012 has issued instructions regarding issuance of certificate declaring a child "Orphan". Copy of the same is enclosed as Annexure-II.
6. All schools shall ensure that children belonging to Economically Weaker Section & Disadvantaged Group shall be given admission on the basis of neighborhood/distance criteria devised by Hon'ble High Court vide their judgment dated 31.01.2012 in WP (C) No. 636/2012 & WP (C) No. 40/12 & subsequently circulated vide this Directorate's Circular No. F.15(110)/DE/Act/2011/7563-74 dated 13.02.2012.
7. All schools admitting children in preschool , pre primary and/ or class -1 level shall have to conform to 25% reservation at entry levels wherever fresh admission are made as directed by the Hon'ble High Court of Delhi vide order dated 24.05.2012 in WP(C) No. 8434/2011 and circulated vide this Directorate's circular no. 2393-2004 dated 04.06.2012.
8. Further all schools shall comply with the notification dated 28.02.2012 which directs that the number of seats at the entry level/s shall not be less than the highest number of seats in the entry class during the previous three years.

9. After the closure of admission process on 30.03.2013, each school shall send the details of the number of vacant seats under Economically Weaker Section & Disadvantaged Group to the concerned District Deputy Director of Education by 16:00 hours on 06.04.2013 in addition to the online module available on this Directorate's website also. The concerned districts will compile the school wise status of such vacant seats under the Economically Weaker Section & Disadvantaged Group category and forward the same to the Act Branch of this Directorate latest by 10.04.2013 so that necessary steps to fill all the vacant seats can be taken.


AMIT SINGLA, IAS
DIRECTOR (EDUCATION) 13/12/12


Management/Heads of all Recognized Unaided Schools through district DDEs.

NO.F. DE./ACT/2013/ 6022-35

Dated :- 13/12/12

Copy to :-

1. P.S. to Hon'ble Lieutenant Governor, Delhi.
2. P.S. to Hon'ble Chief Minister, Govt. of NCT of Delhi.
3. P.S. to Hon'ble Minister of Education, Govt. of NCT of Delhi.
4. P.S. to Chief Secretary, Govt. of NCT of Delhi.
5. P.S. to Principal Secretary (Education), Govt. of NCT of Delhi, 7th Level, Delhi Sectt, Delhi.
6. P.S. to Secretary (Education), Govt. of NCT of Delhi, Old Sectt, Delhi.
7. P.S. to Director (Education), Govt. of NCT of Delhi, Old Sectt, Delhi.
8. Addl. Director of Education (Act), Govt. of NCT of Delhi, Old Sectt, Delhi.
9. All Regional Directors of Education, Govt. of NCT of Delhi.
10. All Deputy Directors of Education, Govt. of NCT of Delhi.
11. Education Officers/Deputy Education Officers of respective zones.
10. All office superintendents of Act Branch.
11. O.S. (IT) with the request to up-load the order on the department web-site in public domain.
12. Guard file.


13.12.12
MADHU TEOTIA, IAS
ADDL. DIRECTOR OF EDUCATION (ACT-I)

19. Proof of Disadvantaged group **** : _____

Declaration by the parents

I (Name) Father/ Mother of
..... (Name of the child) hereby declare that the
information given above is true and correct to the best of my knowledge and belief. I
have read and understood all the provisions of the notification in this regard. In case
any information is found false or incorrect on verification, the admission of my ward
may be cancelled.

Signature of the Parent

Dated :

Submit anyone of the following documents as proof:

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- (1) Birth certificate under the Births, Deaths and Marriages Certification Act, 1986.
- (2) Hospital/ Auxiliary Nurse and Midwife (ANM) register record.
- (3) Anganwadi Record.
- (4) Declaration of the age of the child by the parent or guardian.

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- (1) Ration card issued in the name of parents (mother/ father having name of the child).
- (2) Domicile certificate of child or of his/ her parents.
- (3) Voter I- card of any of the parents.
- (4) Electricity bill/ mtnl telephone bill / water bill.
- (5) Unique Identity Card of mother/ father/ child issued by Government of India.
- (6) Passport in the name of any of the parents or child.

- (1) Income certificate issued by a Revenue Officer not below the rank of Tehsildar.
- (2) BPL Ration Card (Yellow Coloured)
- (3) AAY Ration Card (Pink Coloured)

- (1) A Certificate issued by a Revenue Officer not below the rank of Tehsildar or any other Competent Authority.
- (2) Caste Certificate issued by DC Office.
- (3) Medical Certificate from Govt. Hospital, in case of children what special needs/ disabilities.
- (4) A Certificate issued in accordance with instruction issued by the Department of Woman and Child Development, GNCT of Delhi, vide order dated 11.12.12 in case of Orphan Child.

DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
GOVT OF NCT OF DELHI
1, CANNING LANE, K.G. MARG, NEW DELHI
(CHILD PROTECTION UNIT)

F. No.61/495/Orphan/DD(CPU)/DWCD/2012-2013 26826-842

Dated:

ORDER

11 DEC 2012

The Department of Education, Govt. of NCT of Delhi has notified Delhi School Education (Free Seats for students belonging to Economically Weaker Sections & Disadvantage Group) Amendment Orders, 2012 vide notification dated 17.10.2012 (copy enclosed). All the Child Welfare Committees are hereby authorized to issue certificate declaring a Child 'Orphan' in terms of Rules 2(k) of Delhi Juvenile Justice (Care & Protection of Children) Rules, 2009 after necessary inquiry.


Director

Women & Child Development

F. No.61/495/Orphan/DD(CPU)/DWCD/2012-2013 26826-842
Copy forwarded for information to:

Dated

11 DEC 2012

1. The Secretary to the Minister of Women & Child Development, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
2. The OSD to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
3. The Pr. Secretary (Home), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
4. The Pr. Secretary (Health), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
5. The Special Secretary (Education), Govt. of NCT of Delhi, Old Secretariat, New Delhi.
6. The Secretary Department of Women & Child Development, GLNS Complex, Delhi Gate, Delhi.
7. The Secretary (Law & Judicial), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
8. The Secretary, Department of Labour, 5, Shyam Nath Marg, Delhi.
9. The Chairperson/Members, Child Welfare Committee, Nirmal Chhaya Complex. Jail Road, Delhi.
10. The Chairperson/Members, Child Welfare Committee, Sewa Kutir Complex, Kingsway Camp, Delhi.
11. The Chairperson/Members, Child Welfare Committee, NPS School, Near Delhi Police Apptt. Mayur Vihar Phase-I, Delhi.
12. The Chairperson/Members, Child Welfare Committee, Kasturba Niketan Complex, Lajpat Nagar, Delhi.
13. The Chairperson/Members, Child Welfare Committee, Sanskar Ashram, Dilshad Garden, Delhi.
14. The Chairperson/Members, Child Welfare Committee, Asha Kiran Complex, Avantika, Rohini, Delhi.
15. The Chairperson/Members, Child Welfare Committee-VII, After Care Home for Women, Nirmal Chhaya Complex, Jail Road, New Delhi.



Director

Women & Child Development