

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT: DELHI  
(GENERAL ADMINISTRATION BRANCH)  
5, SHAM NATH MARG, DELHI**

No.F.7 (5)/2/2011-12/UTCS/TS-III/SDM/ 1862

dated: 06/09/2012

To

All Deputy Commissioner,  
Distt. South/South-West/West/Noth-West/North/ East./New Delhi./North-  
East./Central.

- Subject:- Training module on "Inquest Proceedings" for SDMs.

Sir,

I am to forward here with the Training module on "Inquest Proceedings under Cr.PC for SDMs along with the dates for the training. It is therefore requested to ensure that the Officers attended the training as per schedule.

Yours faithfully,

  
(D.K.SAINI)

**Sub-Divisional Magistrate-III (HQ)**

Encl: As Above.

No.F.7 (5)/2/2011-12/UTCS/TS-III/SDM/1862

dated: 06/09/2012

Copy to:-

1. Asstt. Director (Trg.), UTCS, Vishwas Nagar, Institutional Area, behind Karkardooma Court, Shahdara, Delhi-110032.
2. SDM-I(HQ)/ SDM-II(HQ)/ SDM-III(HQ)/ SDM-IV(HQ), 5 Sham Nath Marg, Delhi-110054.
- ✓ 3. System Analyst, with the request to upload this Training module on the website.
4. C.A to Principal Secretary (Revenue), 5 Sham Nath Marg, Delhi.
5. P.A to Spl. Secretary (Revenue), 5 Sham Nath Marg, Delhi.

  
(D.K.SAINI)

**Sub-Divisional Magistrate-III (HQ)**

*Bansal*

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Government of NCT of Delhi.  
**DIRECTORATE OF TRAINING: UNION TERRITORY CIVIL SERVICES**  
 Vishwash Nagar Institutional Area, Behind Karkardooma Courts, Delhi 110032

3 days Training Programme on 'Inquest Proceedings' for SDMs/Executive Magistrates

September-October-2012

	<b>Session I (10-11.15 am)</b>	<b>Session II 11.30 am-12.45 pm)</b>	<b>Session III (1.45-3.00 pm)</b>	<b>Session IV (3.15-4.30 pm)</b>
Day 1	<ul style="list-style-type: none"> <li>-Introduction</li> <li>-Meaning, Nature and scope of Inquest proceedings</li> <li>-Law and procedures u/s 176 CrPC</li> </ul>	<ul style="list-style-type: none"> <li>- Inquiry by an Executive Magistrate</li> <li>-Spot inspection and inquiry in to the circumstances of death (burning, poisoning, strangulation, injury, firearms etc)</li> <li>- Collection of scientific evidence on the spot</li> <li>- Understanding 'Reasonable Suspicion'</li> <li>- Other issues in investigation</li> </ul>	<b>Collection of Evidence –</b> <ul style="list-style-type: none"> <li>-Direct evidence</li> <li>-Documentary evidence</li> <li>-Circumstantial evidence</li> </ul> <b>-Recording of statement</b> <ul style="list-style-type: none"> <li>-Interrogation of suspects</li> <li>-Examination of family members, relatives, neighbours etc</li> </ul>	<b>Post Mortem Functions</b> <ul style="list-style-type: none"> <li>- Examination of dead body at mortuary</li> <li>- Examination of marks of injury or other marks (burning, poisoning, strangulation, injury, firearms and miscellaneous)</li> <li>- Post mortem report and relevant orders</li> </ul>
Day 2	<ul style="list-style-type: none"> <li>- Role, powers and responsibilities of Police</li> <li>-Role, powers and responsibilities of Magistrates including handling public and Media</li> <li>- Role of Home Department/ Directorate of Prosecution</li> <li>-Effect of delay</li> </ul>	<b>Indian Penal Code –</b> Section 304 A, 304 B, 298 A, 306 etc  <b>Cr. P.C. -</b> -Section 173, 174	<b>Indian Evidence Act –</b> <ul style="list-style-type: none"> <li>- Facts in issue,</li> <li>- Relevancy of facts,</li> <li>- Burden of proof u/s 106,</li> <li>- Presumptions u/s 113 B,</li> <li>-Dying Declaration along with relevant law</li> <li>- Evidentiary value of the statements recorded</li> </ul>	
Day 3	<ul style="list-style-type: none"> <li>- Key aspects in writing report</li> <li>-Formats of report in Practice</li> <li>- Key aspects in keeping record</li> <li>-Protecting the evidence</li> </ul>	<ul style="list-style-type: none"> <li>-Handling court proceedings</li> <li>- Expectations of the courts</li> </ul>	<ul style="list-style-type: none"> <li>-Exercise on recording statements and on writing report</li> <li>-Valediction</li> </ul>	

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Training Schedule  
For SDMs of Revenue Department on Inquest Proceedings under Cr.PC.

Time: 10:00 AM to 4:30 PM

Ist batch – 25.09.2012, 03.10.2012 and 09.10.2012 (3 days)

1. SDM (HQ) I
2. SDM (Civil Lines)
3. SDM (Kalkaji)
4. SDM (Vivek Vihar)
5. SDM (Patel Nagar)
6. SDM (Darya Ganj)
7. SDM (Connaught Place)
8. SDM (Najafgarh)
9. SDM (Shahdara)
10. SDM (Model Town)

IInd batch – 27.09.2012, 05.10.2012 and 12.10.2012 (3 days)

1. SDM (HQ) II
2. SDM (HQ) IV
3. SDM (Sadar Bazar)
4. SDM (Defence Colony)
5. SDM (Gandhi Nagar)
6. SDM (Punjabi Bagh)
7. SDM (Pajar Ganj)
8. SDM (Parliament Street)
9. SDM (Delhi Cantt.)
10. SDM (Seelam Pur)
11. SDM (Narela)

IIIrd batch – 01.10.2012, 08.10.2012 and 15.10.2012 (3 days)

1. SDM (HQ) III
2. SDM (Kotwali)
3. SDM (Hauz Khas)
4. SDM (Preet Vihar)
5. SDM (Rajouri Garden)
6. SDM (Karol Bagh)
7. SDM (Chanakya Puri)
8. SDM (Vasant Vihar)
9. SDM (Seema Puri)
10. SDM (Saraswati Vihar)