

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT: DELHI  
(GENERAL ADMINISTRATION BRANCH)  
5, SHAM NATH MARG, DELHI-54.

No.F.10/1/GA/Estt./DC/HQ/2011/Pt.file/ 681


Dated the 30-04-12

ORDER

In continuation of this office order No. 10/1/GA/Estt./DC/HQ/2011/526 dated 04.04.2012, the under mentioned officers are, hereby, directed to observe punctuality at Headquarter of the Revenue Department as per duty roster given below. Attendance of staff checked on daily basis on all the working days and a weekly report be sent to Pr. Secretary (Revenue) for information:-

S.No.	Name of the Officer & Designation	Time Period
1.	Sub Divisional Magistrate-I (HQ)	01.05.2012 to 06.05.2012
2.	Sub Divisional Magistrate-II (HQ)	07.05.2012 to 12.05.2012
3.	Sub-Divisional Magistrate-III (HQ)	13.05.2012 to 18.05.2012
4.	Sub-Divisional Magistrate-IV (HQ)	19.05.2012 to 24.05.2012
5.	Deputy Controller of Accounts (HQ)	25.05.2012 to 31.05.2012

This issues with the prior approval of the Pr. Secretary (Revenue)/Divisional Commissioner, Delhi.

  
( RAJIV KUMAR )

SUB DIVISIONAL MAGISTRATE-I(HQ)

Tel. No. 23913166


No.F.10/1/GA/Estt./DC/HQ/2011/681

Dated the 30-4-12

Copy forwarded for information and further necessary action to:-

1. All the Deputy Commissioners with the request to issue similar order in their respective districts.
2. SDM (HQ)-I/II/III/IV with the request to send the weekly action taken report against the late comers/absentees to the Secretary (Revenue).
3. Deputy Controller of Accounts (HQ) with the request to send the weekly action taken report against the late comers/absentees to the Secretary (Revenue).
4. All the Branch-in-charges.
5. PS to Pr. Secretary (Revenue)/Divisional Commissioner, Delhi.
6. PA to Special Secretary (Revenue)

*Bansal*  
*2/5*

  
( RAJIV KUMAR )

SUB DIVISIONAL MAGISTRATE-I(HQ)