

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT
GENERAL ADMINISTRATION BRANCH
5, SHAM NATH MARG, DELHI-110054**

No. F.1(6)/04/GA/DC/Estt/Vol.IV/ 22

Dated: 04.01.2012

ORDER

Ms. Asha Chaudhary, DANICS Probationer, presently attached with District North-West is hereby deputed to help all branches at HQ of this department to compile the instructions from all fields as per schedule attached, for issuing "compendium of instructions"

This issues with the prior approval of the Secretary (Revenue)/Divisional Commissioner, Delhi.

Rajiv Kumar

(RAJIV KUMAR)
SUB DIVISIONAL MAGISTRATE-I(HQ)

No. F.1(6)/04/GA/DC/Estt/Vol.IV/ 22

Dated: 04.01.2012

Copy forwarded for information and necessary action to:

1. Deputy Commissioner (North-West) Revenue Department, Delhi.
2. SDM-I, II, III & IV HQ, Revenue Department, Delhi.
3. System Analyst (HQ) with the request to upload the order on website of Revenue Department.
4. DCA (HQ), Revenue Department, Delhi.
5. AD (Planning) Revenue Department, Delhi.
6. Ms. Asha Chaudhary, DANICS probationer through DC (NW), Delhi.
7. Superintendents (All Branches) Revenue Department, Delhi.
8. PS to Secretary (Revenue)/Divisional Commissioner, Delhi
9. PA to Addl. Secretary (Revenue), Delhi
10. Guard file.

Rajiv Kumar

(RAJIV KUMAR)
SUB DIVISIONAL MAGISTRATE-I(HQ)

Bansal

SCHEDULE

S.No	Branch Incharge	Date	Branch
1.	Shri Lalit Mohan, SDM-IV(HQ)	05.01.2012	1. Nazarat Branch 2. CCS/Legal/Marriage Cell
		06.01.2012	3. Relief Branch 4. Parliament Cell
		09.01.2012	5. Coordination Branch 6. RTI Branch
2.	Shri Ravinder Kumar, SDM-II(HQ)	10.01.2012	7. Treasury Branch 8. Stamp & Registration Branch 9. DDMA
3.	Shri Rajiv Kumar, SDM-I(HQ)	11.01.2012	10. Gen. Admn. & R&I Branch 11. Vigilance Branch
		12.01.2012	12. Caretaking Branch 13. Record Room
4.	Shri Shyam Sunder, SDM-III(HQ)	13.01.2012	14. Socio Economic Caste Census
5.	Shri K.S.Bansal, System Analyst	16.01.2012	15. Computer Branch
6.	Shri K.P.Bhatt Dy. Controller of Accounts	17.01.2012	16. Accounts Branch
7.	Shri Y.D.Sharma, Asstt. Director (Planning)	18.01.2012	17. Planning Branch

the