

**DELHI KHADI & VILLAGE INDUSTRIES BOARD
GOVT. OF N.C.T. OF DELHI**

37-38, Institutional Area, D-Block, Pankha Road, Janakpuri, New Delhi-58.

F.3(170)/DKVIB/Admn./91-92/

595

Dated :

31/5/12

ORDER

Consequent upon the repatriation of Sh. N.R. Narain, Dy. Director to the Govt. of NCT of Delhi on 2.5.2012, the following work allocation is made with immediate effect : -

1. **Sh. R.K. Gupta, Dy. Director :**


- i). Head of Office.
- ii). Admn. and Establishment.
- iii). Both loan schemes viz RGSRY and PMEGP.
- iv). Court cases.
- v). Any other work assigned by the M.D.

2. **Sh.C.K. Sunny, FA&CAO :**

- i). Recovery of all loan schemes.
- ii). Finalisation of Accounts.
- iii). Finalisation of audit paras.
- iv). Any other work assigned by the M.D.

3. **Sh. Deep Ram, AAO :**

In addition to his present duties, he will deal with all files having financial implications and report to Asstt. Director. He will also be signatory on cheques, in place of FA&CAO.


(SANJAY PRATAP SINGH, IAS)
MANAGING DIRECTOR

Copy for information and n.a. to :-

1. P.A. to Chairman, for kind information of Chairman.
2. DD /FA&CAO/AAO/DOs/~~ACP~~.
3. All Concerned officials.
4. ACP with the direction to upload it on the website of the DKVIB.
5. Guard file.