

**DELHI JAL BOARD**  
**OFFICE OF THE DY.DIR (F&A) III**  
**VARUNALYA PHASE-II, KAROL BAGH**

No.DJB/Dy.Dir(F&A)III/2012/ 113727

Date:- 16-10-2012  
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**INSTRUCTIONAL ORDER**

**Subject:- Withdrawal / Final Withdrawal of G.P.F.**

As provision of Withdrawal / Final Withdrawal from G.P.F. is now through downloaded application from Pay Roll, therefore, all DDO's are requested to send the cases of Withdrawal / Final Withdrawal of G.P.F. of the staff under their control to AO (PF) without Service Book & Personal File of the employee concerned.

After scrutiny of the application of the applicant, the amount of Withdrawal / Final Withdrawal of GPF will be intimated to DDO concerned after sanction from the Competent Authority.

All DDOs/ AAOs should ensure entry of the said amount of GPF in the Service Book of the employee concerned before making payment.

This issue with the approval of Dir (F&A).

All DDO's  
All AAO's

16/10/2012  
(Ashok Kumar)  
Dy.Dir(F&A)III

Copy to :-

1. Dir(F&A) for information please
2. Dir(A&P) for information please.
3. Jt.Dir(F&A)I & II for information please.
4. Dy.Dir(F&A) IV & V for information please.
5. Dy.Dir(LW) for information please.
6. All AO's for information.
7. Office file C/o AO(PF).

16/10/2012  
Dy.Dir(F&A)III

CC EDP

use  
Sh. Sanjay

E DP / 1868  
14/10/12