

OFFICE OF THE RESIDENT MEDICAL OFFICERGOVT. OF NCT OF DELHICENTRAL JAIL TIHAR, NEW DELHI-64

NO.F.5/RMO/CJH/2012/ 722-836

Dated:- 4/7/12

OFFICE ORDER

Dr. Sandeep Govil, Junior Specialist (Psy.) shall perform the below mentioned duties in addition to duties already assigned till further order.

- Incharge BT Ward CJH.
- Store Officer for general items & equipments.
- Reporting Officer of all Junior Specialist, SMO's and Senior Residents (attendance/Duty Roster/Work & conduct/Leave).
- Chairman of the following hospital committees
 - Purchase monitoring Committee.
 - Sexual Harassment Committee.
 - Infection Control Committee.
- Visits as per rosters.
- Incharge for all correspondence to outside hospitals & courts from all jails.
- Incharge for all correspondence for jail inmates admitted in outside hospitals.
- Assign Duties to All J.S and S.R's.

Further, no extra remuneration will be paid to him for extra duties assigned to him.

[Signature]
 Officiating RMO
 Central Jail Tihar
 New Delhi - 64

Copy To :-

1. Dr. Sandeep Govil J.S(Psy.)
2. All SMO's Central Jail Tihar and DJR
3. All Store I/C's, CJH.
4. SO to DG(P) | PA to DIG(P).

[Signature]