

OFFICE OF THE DIRECTOR GENERAL OF PRISONS
PRISON HEADQUARTERS, NEAR LAJWANTI GARDEN CHOWK
JANAK PURI: NEW DELHI-110064.

F. No. 10 (558) Legal/2012/957

Dated : 29/2/2012

STANDING ORDER NO. 29

Sub: Court production of prisoners.

It has been found that different practices are being followed in jails in the matter of production of prisoners before Courts. The following directions are hereby issued in the matter for smooth production of prisoners:

- (i) The list of prisoners to be produced before Courts on the next day should be sent to the Incharge (Internal Control Room, hitherto called 'Chakkār') by the afternoon hours. This should be signed by the Deputy Superintendent of the Afternoon Shift and a copy simultaneously sent to the DAP Incharge escort. Deputy Superintendent (Afternoon Shift) will ensure that all prisoners named in the list are correctly entered and they reach the earmarked place near the deodhi latest by 8 am.
- (ii) Incharge (Internal Control Room) will also ensure that all prisoners named in the list reach near the deodhi in time.
- (iii) Prisoners should be dispatched in groups from the Internal Control Room and should be properly escorted by the jail staff and Sahayaks, if required, and their movements are kept under close surveillance.
- (iv) The concerned staff of undertrial/convict section will ensure that warrants are taken out as per the list of production, each prisoner identified after roll call, they are properly searched and thereafter handed over to the custody of Duty Officer/Gate Keeper.
- (v) The Duty Officer will ensure that each prisoner, who is allowed access to the deodhi, is as per the list of productions of the day and is thoroughly frisked and searched so that no unauthorized article is possessed by him. He will ensure smooth handing over of prisoners to the DAP escort.
- (vi) The DAP escort before being allowed entry in the deodhi should be properly identified and frisked.
- (vii) Incharge, DAP escort will first re-confirm the identity of the prisoner and after proper frisking and searching will take him into DAP custody, as per the production list, and they will be taken on board the jail van. Incharge escort