

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT: DELHI
(GENERAL ADMINISTRATION BRANCH)
5, SHAM NATH MARG, DELHI-54.

No. F.10/1/GA/Estt./Div.Com./02/Vol.III/182

Dated 11/2/11


ORDER

The work distribution of the officers/officials working in the computer branch is as follows:-

S.No.	Name of the officer	Work Allocated
1	Rashmi Aggarwal Programmer	BTF for Court Cases in all district, Tetra Network, Work related to Sub Registrar office, e-tender works, Computerisation of all branches at HQ including Treasury Branch & Misc. works.
2	Nirmala Joseph K Programmer	Updation of all websites of Revenue Department, RTI matters, LAC Award updation on web site, updation of certificate data on website, Service Level Agreement, Computerisation of Central Record Room and all revenue record.
3	Sandeep Sharawat Asstt Programmer	Software Development and maintenance of Hardware in the absence of Hardware Engineer. Will assist both the Programmers.
4	Vinod Chandla DEO Gr 'D'	Data Entry Work of Letter Monitoring system in the branch of AS(Rev) and any other work assigned from time to time. Will report to Nirmala Joseph K.

- * Both the Programmers will report to the System Analyst.
- * Both the Programmers will be link officers for each other
- * In addition to the work allocated, the above Officer/Official will also perform duties as assigned time to time.

This issues with the prior approval of Addl. Secretary(Revenue)/Head of Office.


(RAJIV KUMAR)
SUB DIVISIONAL MAGISTRATE (HQ-I)

No. F.10/1/GA/Estt./Div.Com./02/Vol.III/182

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Copy forwarded for information and necessary action please:-

1. All SDMs, O/o the Principal Secretary (Revenue)/Divisional Commissioner, 5-Sham Nath Marg, Delhi.
- ✓ 2. The System Analyst, O/o the Principal Secretary (Revenue)/Divisional Commissioner, 5-Sham Nath Marg, Delhi with the request to upload the order on website.
3. DCA/AD(Planning), O/o the Principal Secretary (Revenue)/Divisional Commissioner, 5-Sham Nath Marg, Delhi.
4. PS to the Principal Secretary (Revenue)/Divisional Commissioner, 5-Sham Nath Marg, Delhi.
5. PS to Addl. Secretary (R), O/o the Principal Secretary (Revenue)/Divisional Commissioner, 5-Sham Nath Marg, Delhi.
6. Officers concerned.
7. Guard file.


(RAJIV KUMAR)
SUB DIVISIONAL MAGISTRATE-I (HQ)