

**OFFICE OF THE PR. SECRETARY-CUM-COMMISSIONER (DEVELOPMENT)  
GOVT. OF NCT OF DELHI  
5/9, UNDER HILL ROAD, DELHI**

**ORDER**

**F.66(11)/Misc/Dev. HQ./2009/Part-II/**

**Dated:**

In reference to minutes of the meeting of Pr. Secretaries/Secretaries/HODs chaired by the Chief Secretary, Delhi on 21.09.2011 at 5.00 P.M. emphasizing on the importance of field inspections, the officers in the Development Department are hereby assigned the duty to conduct timely and periodical field inspections as per the details below and furnish the inspection reports regularly to the Development Commissioner for appraisal:-

416/001/2011  
08/11/11

S.No.	Officer designated	Periodicity of the inspection	Remarks
1.	Addl. Commissioner (Dev.)	Twice in a month	Copy of the inspection report of Gaushalas in connection with the inspections being conducted by designated VASs with the MCD officers vide order No. 1284-1304 dated 3/6/2011, shall be submitted to Commissioner (Dev.) for appraisal.
2.	Director (AH)	Twice in a month	
3.	Dy. Director (AH)	Once in a week	
4.	All DAHOs (AH)	Twice in a week	
5.	All Group A/Group B officers in Agriculture/Horticulture Unit	Twice in a week	
6.	Dy. Director (Tech.) Rural Development Department	Twice in a week	

This issues with the prior approval of Pr. Secy.-cum-Commissioner (Dev.)

(S.S.KANAWAT)  
ADDL. COMMISSIONER (HQ.)

**F.66(11)/Misc/Dev. HQ./2009/Part-II/3032**  
Copy for information to:-

**Dated:** 8/11/11

- (1) All Officers concerned.
- (2) A.O.(Admn.)
- (3) D.D.(Plg.)
- (4) PS to Development Commissioner.)
- (5) PA to Addl. Commissioner (Dev.)
- (6) VAS (HQ.)

(S.S.KANAWAT)  
ADDL. COMMISSIONER (HQ.)