



RIGHT TO  
INFORMATION

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
ADMINISTRATIVE REFORMS DEPARTMENT  
7<sup>TH</sup> LEVEL, C-WING, DELHI SECRETARIAT, I.P. ESTATE, N.D.-02

No. F.13/10/2011-AR/ 8588-96/c

Dated: 29/7/2011


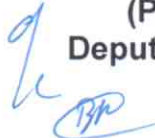
OFFICE ORDER

Please find enclosed a copy of D.O. letter dated 4<sup>th</sup> July, 2011 received from Shri Shailesh Gandhi, Information Commissioner through which he has informed that your department is uploading suo moto information about various aspects concerning the general public on the website. A perusal of the information reveals that it is not being uploaded regularly. It is accordingly requested that this information may be uploaded regularly so that citizens can get information about status of their application/request entitlements etc. in a hassle free manner.

  
(PANKAJ JOSHI)  
Deputy Director (AR)

To

1. The Principal Secretary, Directorate of Education
2. The Principal Secretary/Commissioner, Transport Department
3. The Secretary, Social Welfare Department
4. The Director, Department of Women and Child Development
5. The Chief Executive Officer, Delhi Jal Board
6. The Controller, Drugs Control Department
7. The Commissioner, Food & Supply Department
8. The Director, Horticulture Department, Municipal Corporation of Delhi
9. Guard File

  
(PANKAJ JOSHI)  
Deputy Director (AR)  
Ph. 23392620  




D.O. No. ICSG/2011/31 (MISC)

4<sup>th</sup> July 2011

Sh. M. M. Kutty,  
Principal Secretary (Administrative Reforms),  
Administrative Reforms Department,  
Government of NCT of Delhi,  
7th Level, C-Wing, Delhi Secretariat  
I. P. Estate, New Delhi - 110 002

Dear Shri Kutty,

I want to record my appreciation of the progress made by your office in publishing various kinds of information in public domain. I was happy to learn from you during our meeting on 13<sup>th</sup> June, 2011 that your office has taken valuable efforts to provide *suo moto* information to the public. You also mentioned about the Bhagidari Camp which is held at Pragati Maidan where RTI booklets are kept on every counter, pamphlets about social welfare schemes are distributed and a fruitful interaction amongst the citizens and the government ensues. This innovative effort and initiative to reach out to the public is very commendable. Your kind offer to come and visit the Camp is greatly appreciated and I look forward to attending the same.

I had also suggested that the department may put up advertisements in the newspapers and radio about Section-4 of RTI Act, especially specific information which is already available on the websites of the departments, to which you have agreed. You would find attached herewith details of certain important directions of the Commission, given to departments for placing specific information on their websites and the web links of the same.

The major challenge is to ensure that the information is updated regularly. The departments can also put up copies of circulars issued on the websites; if this kind of proactive disclosure would be made in a time-bound manner by the Government, the number of RTI applications will decrease considerably as 20-30% of the applicants seek the photocopies of the circulars issued by the Government.

In a recent meeting with representative of RWA's of the South West District of Delhi and NGO's, the participants mentioned that they were unaware that so much specific information is available on the websites of various departments. I am sure together we can make Citizens aware of the information available on the websites of various Delhi Government Departments.

My best wishes to you and your officers.



Regards,  
*[Signature]*

Shailesh Gandhi

Information Commissioner

Copy to:

- Mr. Aditya Prasad, CIC, Delhi

Contact: PII: 09213155390, email: rtimonitoring@gmail.com

*Pl. put up urgent - 8/7/11*  
*Adv (AR) - 17/7/11*  
*Stamp 11/7/11*  
*Shyamdas (AR)*

*2553/AR*  
*8/7/11*

## Section-4 Orders Given by Central Information Commission

**1) CIC/SS/A/2009/000173/SG/8053**  
**Social Welfare Department, 08 June 2010**

Publish the list of people who apply for pension/entitlements and their further action.

The Commission recommended to the Secretary Social Welfare under its powers given under Section 25(5) to ensure that information about people who apply for pensions and various entitlements is displayed on the website in fulfilment of its obligation under Section-4 of the RTI Act. The Department should put up names and addresses of the people who apply for pensions/entitlements giving the date of application and mention how it was disposed and on which date

Hyperlink-

[http://delhi.gov.in/wps/wcm/connect/DOIT\\_SocialWelfare/socialwelfare/home/rti/schemes+status++district-north+east](http://delhi.gov.in/wps/wcm/connect/DOIT_SocialWelfare/socialwelfare/home/rti/schemes+status++district-north+east)

**2) CIC/SG/A/2011/00316/11879**  
**Department of Women and Child Development, 06 April 2011**

Application status under Ladli Scheme.

The Commission under its powers under Section-19(8)(a) of the RTI Act directed the PIO to ensure that information of all applicants under the Ladli Scheme who apply under the scheme is put up on the website giving the date, name and address of the applicant. This should also show when an application is sanctioned. In case it is rejected this also be displayed on the website in the following format.

Date of application	Application number	Name	Address	Date sanctioned	Date rejected with reasons for rejection

All applications which have been made from 01 January 2011 onwards will be displayed. The table will be updated every 15 days and information will also be displayed giving the



rules and procedures for applying for the Ladli Scheme. If time frames in which applications would be process or rejected should also be stated on the website. The PIO ensured compliance of this order before 30 April 2011.

Hyperlink: <http://wcdde.in/LEM/View/Home.aspx>

**3. CIC/SG/A/2009/003183/6608**  
**Delhi Jal Board, 29 January 2010**

*Timings of Water Supply*

The Commission directed the PIO to ensure that timings of water supply of all areas are displayed on the website of Delhi Jal Board. If these timings are changed the website is updated accordingly. The Commission directs that these timings are displayed on the website under its Section - 4 compliance before 28 February 2010.

Hyperlink: [http://www.delhi.gov.in/wps/wcm/connect/DOIT\\_DJB/djb/home](http://www.delhi.gov.in/wps/wcm/connect/DOIT_DJB/djb/home)

**4. CIC/SG/A/2010/000104/6890**  
**Drugs Control Department, GNCTD, 18 February 201**

*Details of the substandard/spurious drugs*

The Commission directed the PIO to ensure that details of all samples which are found substandard by the inspector must be put up on the website every month giving details of date on which the sample was drawn, name of drug and name of manufacturer and action taken in the matter. This must be put up before 10<sup>th</sup> of the subsequent month every month starting with January 2010.

The PIO was directed to put up details of substandard/spurious drugs detected by the Department every month as directed above under its Section-4 Compliance. A compliance report had to be sent to the Commission before 15 March 2010.

Hyperlink: [http://drugscontrol.delhigovt.nic.in/Drugs\\_not\\_standardQS.html](http://drugscontrol.delhigovt.nic.in/Drugs_not_standardQS.html)

**5. CIC/SG/A/2009/001215/3997**  
**Food and Supply Department, GNCTD, 06 July 2009**

*Ration Card Details*

The Commission directed the Public Authority to provide details of application for ration cards suo moto under Section 4 and if any of the applications are refused, these must also be declared on its website. Reasons for refusal must also be displayed. The PIO was also directed to ensure that the names of those who apply for ration card, dates on which they apply and dates on which ration cards are given should be put up on the websites of the Public Authority under Section 4 of the RTI Act, 2005. If any applications are rejected this

should also be put up with reasons for rejection. The PIO ensured that this had to be put up by the Public Authority before 15<sup>th</sup> August 2009.

Hyperlink:

[http://www.delhi.gov.in/wps/wcm/connect/doi\\_food/Food/Home/Ration+Card+Details/Details+of+Application](http://www.delhi.gov.in/wps/wcm/connect/doi_food/Food/Home/Ration+Card+Details/Details+of+Application)

**6. CIC /SG/A/2009/000189/2338Adjunct  
Horticulture Department, MCD 19 August 2009**

*Inspection of Parks*

The PIO was directed by the Commission to ensure that the details and schedule of inspection of the park and the records of works done in the park to be put up proactively on the website of MCD in compliance of Section 4 requirements before 30 September 2009 .

*The Horticulture Department has not complied with the order till now. You or any other official from the park could take the initiative and inspect the park.*

**7. CIC/SG/A/2009/002880/6162Adjunct  
Transport Department, 5/9, Under Hill Road, Delhi – 110054**

*Information about issuing of smart cards*

The Commission directed that the information about the RC Tracking system and dates of all the activities listed in the provision of a RC Smart Card is made available on the website of the Department in compliance with the Section – 4 obligations.

The Commission directed the deemed PIO Mr. A. P. Gautam, System Analyst to ensure that this information is made available on the website of the Department before 15 March 2010.

Hyper Link:

[http://www.delhi.gov.in/wps/wcm/connect/doi\\_transport/Transport/Home/](http://www.delhi.gov.in/wps/wcm/connect/doi_transport/Transport/Home/) under the link 'RC tracking system.'

**8. CIC/SG/C/2009/001627/6018 - 21 December 2009  
Department of Education - GNCTD**

*Details of schools including the work for EWS students*

The Commission directed the Director to ensure that the following is implemented in compliance of Section 4 requirements. All schools will at a prominent place, display on a notice board:

1. The total no of seats in all classes in a school.
2. The total vacancies in all classes.
3. The total no of seats under EWS quota.
4. Seats still available under EWS quota.
5. Total applications received under EWS quota.
6. Information about when the EWS quota applications will be received and date by which the admissions will be given.

The school had to update the information on notice boards once every week both in Hindi and English.

The Director ensured that all information mentioned above will be displayed in the schools in Hindi and English and also on the website of the Department before 25 January 20

Hyperlink: [http://www.registrationdelhionline.com/PB\\_ViewDetail.asp](http://www.registrationdelhionline.com/PB_ViewDetail.asp)

**9. CIC/SG/A/2009/001740/4756**

**Directorate of Education, 11 September 2009**

Monthly remuneration of employees and officers

The disclosure of the salary of the teacher is a requirement under Section 4 of the RTI Act. The Commission pointed out that the details of the monthly remuneration received by its officers and employees including the system of compensation as provided in its regulations must be put up suo moto as per Section 4(1)(b)(x) of the RTI Act.

Therefore, the PIO was directed to ensure that this requirement of Section 4 is complied with on Directorate of Education website before 30 October 2009.

Hyperlink: [http://edudel.nic.in/welcome\\_folder/17\\_manuals\\_dt\\_081008/69-10.HTM](http://edudel.nic.in/welcome_folder/17_manuals_dt_081008/69-10.HTM)

**10. CIC/SG/A/2009/001209/3974**

**Directorate of Education, GNCTD, 02 July 2009**

Admission details of economically weaker section in last 3 years

The Commission directed the PIO to ensure that details of information about admission to economically weaker sections for the past 3 years for all schools must be put up on the website under Section 4 before 15 August 2009. The information about admission during

D.K.



2009 must also be put up. The PIO also had to ensure that the details mentioned above are put on the website giving names of the students and their parents for all schools for the years 2006 to 2009.

Hyperlink: <http://edustud.nic.in/mis/student/fmReportforfreeshipchildren.aspx>

**11. CIC/SG/C/2009/001627/6018**

**Department of Education – GNCTD, 21 December 2009**

The Commission directed the Director to ensure that the following is implemented in compliance of Section 4 requirements. All schools will at a prominent place, display on a notice board:

1. The total no of seats in all classes in a school.
2. The total vacancies in all classes.
3. The total no of seats under EWS quota.
4. Seats still available under EWS quota.
5. Total applications received under EWS quota.
6. Information about when the EWS quota applications will be received and date by which the admissions will be given.

The schools also had to update the information on notice boards once every week. The information needs to be put up in both Hindi and English.

The Director ensured that all information mentioned above will be displayed in the schools in Hindi and English and also on the website of the Department before 25 January 20.

Hyperlink:

<http://www.delhi.gov.in/wps/wcm/connect/DoIT/Health/health/related+links/information+regarding+free+treatment>