



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
ADMINISTRATIVE REFORMS DEPARTMENT  
7<sup>TH</sup> LEVEL, C-WING, DELHI SECRETARIAT, I.P. ESTATE, N.D.-02

No. F.13/10/2011-AR/ 8597 - 8756/C

Dated: 29/7/11

OFFICE ORDER

During the course of discussion with Shri Shailesh Gandhi, Information Commissioner held on 13<sup>th</sup> June 2011 it was felt that a lot of workload under the RTI can be reduced if the departments provide lot of information suo moto under Section 4 of the RTI Act on their respective websites. It was felt that all the departments should upload all the Circulars/Office Orders/Notifications/Acts/Rules/Instructions etc. concerning the general public and the employees on the website so that they have not to resort to RTI to get copies of these documents.

All the Nodal Officers under RTI Act may be directed to get copies of all such documents issued from 1<sup>st</sup> July 2011 onwards uploaded on the website of the department immediately. The other documents for the earlier period should also be scanned and uploaded as early as possible so that citizens can get the same, without resorting to the RTI.

This issues with the approval of Principal Secretary (AR).

(PANKAJ JOSHI)  
Deputy Director (AR)

To

1. All Principal Secretaries/Secretaries/HODs, Government of NCT of Delhi
2. All HODs of Local Bodies/Autonomous Bodies/Undertaking of Government of NCT of Delhi.
3. Guard File

(PANKAJ JOSHI)  
Deputy Director (AR)  
Ph. 23392620