

**DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, DELHI**

No.F.10(3)/2009-DSW/Estt./Gen.Cir.&Sta.Inst/ 3/10-352

Dated: 07 APR 2010

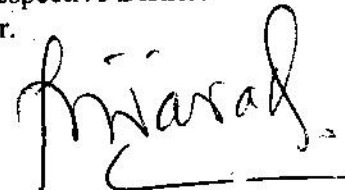
ORDER

The Social Welfare Department deals with the special people like deaf and dumb, blind, mentally retarded, leprosy affected, old and infirm in the Institutions / Homes apart from the visitors of such special category to the officers.

The Superintendent and Head of the Institutions have been directed periodically to take measures for the safety and to avoid untoward incidents / disasters keeping in view seasons of the year and prevailing conditions in each of the establishments. In the wake of ensuing summer, the all concerned are again reminded to initiate actions to survive the heat / fire which may include the following:-

- (i) Putting in place functional fire fighting equipments
- (ii) Training of officials and others to handle equipments
- (iii) Organize fire accident mock drills
- (iv) Get the electrical wire and circuits checked and certified by the PWD engineers
- (v) Measures to combat stampedes including provision for anti-skid floors in wide staircases and corridors, wide exit gates and their instant opening in emergency
- (vi) Coolers effectively working
- (vii) Providing drinking water.

The concerned incharge of Homes / Institutions / Schools and Sr. Superintendent (Caretaking Branch) in respect of Social Welfare Headquarters shall send the action taken report to the Director (Social Welfare) within a period of one month. The respective District Social Welfare Officers shall monitor and ensure the compliance of this order.



(S.A. Awaradi)
Director (Social Welfare)

Copy to:-

1. All Superintendents of the Homes of Social Welfare.
2. Head of the Schools and hostels.
3. All District Social Welfare Officers.
4. Superintendent, Blind Hostel, Kingsway Camp, Delhi.
5. Sr. Superintendent (CTB).
6. Programmer to uplink to the website.
7. All Branch Officers at HQs.
8. Notice Board of Social Welfare Department.

Copy to: Secretary (SW) for information.

101/cc
7-04-10