

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER (LABOUR)
ADMINISTRATION BRANCH
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F.1/31/1067/LC/Estt./Misc./2021/Vol-II / 7173-7177

Date: 05/2/2024

CIRCULAR

I am directed to refer to the Services Department OM No. 4(1)/2017/Misc./S-IV/081452118/SuptCood/6087-6093 dated 27.11.2019 regarding Introduction of "Annual Health Check-up" Scheme for all Government employees of Government of NCT of Delhi aged 40 years and above. It is stated that the government employee should seek 'permission letter' from "Head of Office" of the Department from where the employee is drawing salary for getting the mandatory Medical check-up from any of the empanelled Hospitals, at prescribed rates, to be reimbursed to the employee concerned and the APAR, without the summary of Health report shall be treated as incomplete and may be taken as "Adverse"

In this context, the mandatory Annual Health Check-up of eligible employees shall invariably be done in the month where the birth date of the Officer/Official falls. However, it has been noticed that the employees are not seeking 'permission letter' for Annual Health Check-up in the month in which the birth date of the Officer/Official falls.

Accordingly, all the eligible government employees of Labour Department, on attaining the age of 40 years and above are directed that their application seeking permission for mandatory Annual Health Check-up must be submitted at the earliest for the year 2023-24.

Further, for the subsequent years, the application seeking permission shall be given in the month preceding the one, in which the birth date of the Officers/Officials falls, so that the permission could be issued well in time.

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5.2.24
(VIJAY CHANDNA)

DEPUTY LABOUR COMMISSIONER (Admn.)

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Copy forwarded for information and necessary action to:-

- (i) P.S. to Commissioner (Labour), Labour Department, GNCT of Delhi
- (ii) P.S. to Addl. Labour Commissioner, Labour Department, GNCT of Delhi
- (iii) All Head of Districts/Branch-In-Charges of Labour Department with the request to circulate this among the eligible Officer/Officials who have attained the age of 40 years or above.
- (iv) System Analyst with a request to upload this circular on the website of Labour department
- (v) Guard File

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5.2.24
DY. LABOUR COMMISSIONER(Admn.)