

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER OF EXCISE, ENTT&LUXURY TAX
L- BLOCK: VIKAS BHAWAN: I.P.ESTATE: NEW DELHI-110002
(ADMINISTRATION BRANCH)**

No.F.8(4)/2019/RR/Excise/Estt./Pt.File /171-172

Dated: 19.04.2024

CIRCULAR

Sub: Amendment of RRs for the post of Chemical Assistant.

References are invited to all stakeholders of Excise Department that the draft of amendment to Recruitment Rules for the post of Chemical Assistant has been vetted by the Law Department, GNCTD. Prior to place the file before the approval of the Competent Authority, i.e. Hon'ble Lt. Governor, Delhi, the draft of said RR is being uploaded on the website of the department for 30 days for eliciting comment/view of the stake holders, if any as per instruction contained in DoPT OM No. AB-14017/61/2008-Estt. (RR) dated 13.10.2015.

This issues with the prior approval of the competent authority.


(VINOD NEGI)
SECTION OFFICER (ADMN.)

To

Concerned Stakeholders,
Excise Department, GNCTD
L-Block, Vikas Bhawan,
New Delhi-110002

Copy to:-

-  i) JD (I.T.) Branch, Excise Department, GNCTD with the request to publish it on the website of Excise Department, GNCTD.


(VINOD NEGI)
SECTION OFFICER (ADMN.)

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
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ANNEXURE-I

Name of post	Number of post	Classification	Pay Band & Grade Pay/Pay Scale	Whether Selection post or non-selection post	Age limit for direct recruits	Educational & other qualifications required for direct recruits	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotes	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
Chemical Assistant	4* (2023) *subject to variation dependent on work load.	General Central Service Group 'C' Non-Gazetted Non-Ministerial	Level-5 (Rs.29200-92300) in the Pay Matrix	Non-Selection	18-25 yrs. (Relaxable for Government Servants upto 40 years in accordance with the instructions or orders issue by Central Govt./Competent Authority)	Essential:- 1. (i) B.Sc. with Chemistry as one of the subject with 02 (Two) years Experience in Chemical Analysis/ Research or 02 (Two) years experience in Intoxicating Analysis from any Govt. Laboratory or NABL approved Pvt. Institute / Laboratory working in Chemical Analysis / Research / Intoxicating substance whatever the capacity like Analyst, Jr. Analyst, Chemist, Asstt. Chemist, Scientist, Asstt. Scientist etc.	Age: No Edu. Qly: No	2 Years	50% by promotion falling which by Deputation 50% by direct recruitment	Promotion: From Laboratory Assistant in the pay level of 4 (Rs. 25500-81100) of the pay matrix having 5 years experience in the grade. Note: where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the	Group 'C' DPC (for considering promotion and confirmation) 1. Principal Secretary (PWD)- Chairman 2. Head of Department i.e. Commissioner (Excise)- Member 3. Deputy Secretary (UD)- Member Note: Senior most member of the Departmental Promotion Committee/	N.A

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				<p>It would be - between 18 year and 27 years.</p> <p>Note 2: The crucial date for determining the age limit shall be as advertised by Competent Authority.</p>	<p style="text-align: center;">OR</p> <p>2. (i) M.Sc. in Chemistry/ Bio-Chemistry/Forensic Science with chemistry as one of the subject at B.Sc. level from a recognized University.</p> <p style="text-align: center;">and</p> <p>(ii) 01 (One) year experience in Chemical Analysis/Research or 01 (One) year experience in Intoxicating Analysis from any Govt. Laboratory or NABL approved Pvt. Institute/Laboratory working in Chemical Analysis/Research/ Intoxicating substance whatever the capacity like Analyst, Jr. Analyst, Chemist, Asstt. Chemist, Scientist, Asstt. Scientist etc.</p> <p>Note 1: The qualifications are relaxable at the discretion of the Competent authority in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualifications regarding experience are relaxable at the discretion of the Competent Authority in the case of candidates belonging to the Scheduled Caste or the Scheduled Tribes if at</p>				<p>requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Deputation:</p> <p>(c)(i) Official under Central/ State/UTs holding analogous Posts on regular basis.</p> <p style="text-align: center;">OR</p> <p>(ii) With 5 years regular service in the pay level 4 (Rs. 25500-81100) of the pay matrix</p> <p style="text-align: center;">AND</p> <p>Possessing the educational qualifications and experience</p>	<p>Departmental Confirmation Committee shall act as Chairperson in case the notified Chairman of the Departmental Promotion Committee/Departmental Confirmation Committee happens to be junior to another member of the Departmental Promotion Committee.</p>	
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any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

prescribed for the direct recruits in
Col. No. 7

Note 1: the Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion.

Note 2: (Period of Deputation (ISTC) including period of deputations (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the central government shall ordinarily not to exceed 03 (Three) years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 (Fifty Six) years as on the closing date of receipt of applications)

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1. (a) Name of the Post : Chemical Assistant
 (b) Name of the Ministry/Deptt. : Office of the Commissioner of Excise, Entt. & Luxury Tax, L-Block, Vikas Bhawan, I.P. Estate:
 New Delhi-110002
2. Reference No. in which Commission's advice on Recruitment Rules was conveyed. As per discussion held with DSSSB officers. However, no written communication is available in this regard.
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference: No.F.10(40)/97/Fin.(G)/2220 dated 18.03.1999

Column No. of the Schedule	Provisions in the approved/existing rules	Revised provision proposed	Justification for the revision proposed
1 (Name of the post)	Chemical Assistant	Chemical Assistant	No changes
2 (No. of posts)	5 (1997) subject to variation dependent on work load.	4* (2023) * subject to variation dependent on work load.	One post of Chemical Assistant had been surrendered against newly created post of Dy. Chemical Examiner as per the directions of the Finance Department.
3 (Classification)	Group 'C' Non-Gazetted non-Ministerial	General Central Service Group 'C' Non-Gazetted Non-Ministerial	Re-phrased as under in terms of DoPT model RRs.
4 (Scale of pay)	Rs. 1400-40-1800 Selection EB-50-2300 (pre-revised)	Level-5 (Rs.29200-92300) in the Pay Matrix	Corresponding pay scale as per 7 th CPC
5 (Whether selection post or non-selection post)	Selection	Non-Selection	As per DoPT Guidelines
6 (Age limit for direct recruits)	18-27 yrs. (Relaxation for Govt. Servants)	18-25 yrs. (Relaxation for Government Servants up to 40 years in accordance with the instructions or orders issue by Central Govt./Competent Authority) Note 1:- In case of post being filled up by all-India Open Competition, it would be between 18 year and 27 years.	As per DoPT Guidelines

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<p>7 (Educational & other Qualifications required for direct recruits)</p>	<p>Essential:-</p> <p>(1) B.Sc. with Chemistry as one of the subject with 2 years Experience in Chemical analysis/ Research.</p> <p>(2) Experience of analysis of intoxicating substances for two years.</p> <p>OR</p> <p>(i) M.Sc. in Chemistry/ Bio-Chemistry/Forensic Science with chemistry as one of the subject at B.Sc. level from a recognized University.</p> <p>(ii) One year experience in Chemical analysis/ Research.</p>	<p>Note 2: The crucial date for determining the age limit shall be as advertised by Competent Authority.</p> <p>Essential:-</p> <p>1.</p> <p>(i) B.Sc. with Chemistry as one of the subject with 02 (Two) years Experience in Chemical Analysis/ Research or 02 (Two) years experience in Intoxicating Analysis from any Govt. Laboratory or NABL approved Pvt. Institute / Laboratory working in Chemical Analysis / Research / Intoxicating substance whatever the capacity like Analyst, Jr. Analyst, Chemist, Asstt. Chemist, Scientist, Asstt. Scientist etc.</p> <p>OR</p> <p>2.</p> <p>(i) M.Sc. in Chemistry/ Bio-Chemistry/Forensic Science with chemistry as one of the subject at B.Sc. level from a recognized University.</p> <p>and</p> <p>(ii) 01 (One) year experience in Chemical Analysis/Research or 01 (One) year experience in Intoxicating Analysis from any Govt. Laboratory or NABL approved Pvt. Institute/Laboratory working in Chemical Analysis/Research/ Intoxicating substance whatever the capacity like Analyst, Jr. Analyst, Chemist, Asstt. Chemist, Scientist, Asstt. Scientist etc.</p> <p>Note 1: The qualifications are relaxable at the discretion of the Competent authority in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualifications regarding experience are relaxable at the</p>	
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		discretion of the Competent Authority in the case of candidates belonging to the Scheduled Caste or the Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.	
8 (Whether age and Education Qualifications prescribed for direct recruit will apply the case of promotees)	Age: No Edu. Qly: Yes	Age: No Edu. Qly: No	The Laboratory Assistant which is the feeder post possesses the Education Qualifications and Experiences prescribed for direct recruitment for the post of Chemical Assistant. Hence, Education Qualification may be proposed as 'No'.
9 (Period of Probation if any)	2 Years	2 Years	No changes
10 (Method of recruitment whether by direct recruitment or by promotion or by Deputation/ transfer & percentage of the vacancies be filled by various methods)	50% by promotion 50% by transfer on deputation failing which by direct recruitment	50% by promotion failing which by Deputation 50% by direct recruitment	No changes
11 (In case of rectt. by Promotion/ Deputation/absorption Grades from which Promotion/ Deputation/absorption to be made)	Laboratory Asst. in the pay scale of Rs. 1200-2040 having 5 years experience in the grade. The transfer of Deputation:- (a) Official under Central/State/UTs holding analogous Posts on regular basis. OR (b) With 5 years regular service in the pay scale of Rs. 1200-2040. (c) Possessing the edu. qualifications prescribed for the direct recruits in Col. No. 8.	Promotion: From Laboratory Assistant in the pay level of 4 (Rs. 25500-81100) of the pay matrix having 5 years experience in the grade. Note: where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have	Corresponding pay scale as per 7 th CPC and as per DoPT guidelines. According to DoPT OM dated 20.09.2022 the period of deputation in terms is 5 years.

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		<p>already completed such qualifying/eligibility service.</p> <p>Deputation:</p> <p>(c)(i) Official under Central/ State/UTs holding analogous Posts on regular basis.</p> <p style="text-align: center;">OR</p> <p>(ii) With 5 years regular service in the pay level 4 (Rs. 25500-81100) of the pay matrix</p> <p style="text-align: center;">AND</p> <p>Possessing the educational qualifications and experience prescribed for the direct recruits in Col. No. 7</p> <p>Note 1: the Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion.</p> <p>Note 2: (Period of Deputation (ISTC) including period of deputations (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the central government shall ordinarily not to exceed 03 (Three) years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 (Fifty Six) years as on the closing date of receipt of applications)</p>	
12 (If a DPC Exists what is its composition)	Group 'C' DPC	Group 'C' DPC (for considering promotion and confirmation)	The composition of DPC has been done in terms of OM dated 06.05.2020 of Services



		1. Principal Secretary (PWD)- Chairman 2. Head of Department i.e. Commissioner (Excise)- Member 3. Deputy Secretary (UD)- Member Note: Senior most member of the Departmental Promotion Committee/Departmental Confirmation Committee shall act as Chairperson in case the notified Chairman of the Departmental Promotion Committee/Departmental Confirmation Committee happens to be junior to another member of the Departmental Promotion Committee.	Department, GNCTD
13 (Circumstances in which UPSC is to be consulted in making recruitment)	N.A.	N.A.	No changes



Signature.....

Telephone No.....