

MOST URGENT

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (ADMINISTRATION DIVISION) DEPARTMENT  
4<sup>TH</sup> LEVEL, 'A WING' DELHI SECRETARIAT.  
I.P. ESTATE, NEW DELHI 110002  
CD: -012742419

No. F 5(101)/Fin./AD/LSGE-24/ *ds/293*

Dated: 12/04/2024

CIRCULAR

**Subject: Model Code of Conduct on account of General Election to the House of People (Lok Sabha) 2024.**

Please refer to Office Memorandum No.F.20/07/2024/Fin/PD/CDNo.012766873/COAF/460-558 dated 22/03/2024 of Finance Department, vide which, it was requested that all the Administrative Departments of Government of NCT of Delhi while forwarding the proposals to Finance Department for A/A and E/S should be done in terms of instructions issued by Election Commission of India (ECI) vide letter dated 02/01/2024 and should be accompanied with certification in case-I and Case-II.

Therefore, the Central Diary Section / Diary Section in Finance Department shall ensure that no files pertaining to Finance Department be accepted unless the file contains the certificate of either Case-I or Case-II stating therein that the proposal fulfils the condition of OM No.F.20/07/2024/Fin/PD/CDNo.012766873/ COAF/460-558 dated 22/03/2024.

**1. Case -I (Where approval of ECI is not required)**

*"The proposal has been examined in terms of instructions issued by Election Commission of India vide letter dated 02/01/2024. Further, it is certified that the proposal is in consonance with the guidelines of ECI and also no approval of ECI is required".*

**2. Case -II (Where approval of ECI is required)**

*"The proposal has been examined in terms of instructions issued by Election Commission of India vide letter dated 02/01/2024. Further, it is certified that the proposal is in consonance with the guidelines of ECI and also approval of ECI has been sought through the office of the Chief Electoral Officer – Delhi after following due procedure in the regard (Copy of approval of ECI is placed on file at P-\_\_\_\_/C)".*

Special Secretary (Finance) – II shall be the Nodal Officer to monitor this matter at the Dak Stage itself.

This issues with the approval of Principal Secretary (Finance).



(RAVINDER KUMAR)  
DY. SECRETARY(FINANCE)

To

1. All JS / DSF, Finance Department, GNCTD
2. System Analyst, Finance Department, GNCTD
3. The DS(Admn) GAD, GNCTD.
4. Guard file / Notice board.