

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION: PRIVATE SCHOOL BRANCH (PSB)**  
**OLD SECRETARIAT: DELHI-110054**

**F.DE.15(258)/PSB/EWS/2025-26/6692-6697**

**Dated: 22/11/23**

To,

The Director (Education)  
Municipal Corporation of Delhi  
Dr. S.P. Mukherjee Marg,  
Civic Center, Minto Road, New Delhi-110002.

**Sub: Seeking vacancies for online admission of EWS/DG & CWSN category at the Entry level classes (Nursery, KG & First) in Private Unaided Recognized Schools of MCD (Except minority Schools) for Academic Session 2025-26 -regarding.**

As per section 12(1)(C) of RTE Act, 2009 which states that "All private unaided recognized schools in Delhi are under obligation to admit at the entry level class/classes to the extent of at least 25% of the strength of that class, children belonging to weaker section and disadvantaged group in the neighborhood and provide free and compulsory elementary education till its completion.

Directorate of Education, Govt. of NCT of Delhi had initiated online system for admission under EWS/DG category from the academic session 2016-17 in respect of the Private Unaided Recognized Schools (except minorities school) under the provisions of Delhi School Education Act and Rules, 1973. From session 2018-19, the schools recognized under RTE Act 2009 were also included. Now, the department has to initiate the online admission process of EWS/DG category candidates at entry level class (Pre-school/Nursery, Pre-primary/KG and class-1 as the case may be) of Private Unaided Recognized Schools of Delhi (except the minorities schools) for the academic session 2025-26.

Vide Notification No. F.15(172)/DE/Act/2010/7792-7806 dated 28.02. 2012, it has been decided that "total no. of seats at entry level i.e., Nursery or 1<sup>st</sup> class as the case may be, shall not be less than the highest number of seats in the entry class in the previous three academic years."

For the next academic year i.e., 2025-26 admission under EWS/DG/CWSN, the seats have to be declared based on highest number of seats declared in the last three academic in pursuance of Notification F.15(172)/DE /Act /2010 /7792-7806 dated 28.02.2012.

The Directorate of Education is going to start process of admission for the candidates under EWS/DG & CWSN category at entry level (**Nursery/pre-school, KG/Pre-primary, class 1st**) in **Private Unaided Recognized Schools of MCD (Except minority schools) for the session 2025-26.**

Now, Director (Education) MCD is requested to send the information with the following instructions:

1. MCD authority is requested to provide correct GPS Coordinates of schools in Annexure-A (**copy enclosed**) to the Directorate of Education. If school is allotted to successful candidate and after allotment it is found that physical distance of the school of allotted candidate from his/her residence is more distant as compared to mentioned in online module, the concerned authority shall be held accountable. To avoid such situation, correct GPS coordinates (Longitude & Latitude) of schools must be ascertained.




2. Further MCD is hereby informed that Minority schools are exempted for EWS/DG/CWSN allotment.
3. MCD authority to ensure that no EWS/DG/CWSN seat should be included for the schools under closure and for the schools whose Provisionally Recognition already expired and has not applied for extension of recognition with documents till date. It should be clearly mentioned in the Annexed format in respective Column.
4. Further, all monitoring regarding ensuing the admission of allotted candidates and redressal of grievances shall be dealt by the local authorities at their own level after the successful conduction of computerized draw of lots as the allotment will only be done against the vacancies provided by MCD for Private Unaided Recognized Schools under MCD.
5. The Directorate of Education, GNCTD will only provide the EWS/DG/CWSN students to the school against the vacancies provided by the MCD.

You are requested to submit details of vacancies for online admission of EWS/DG & CWSN category at the Entry level classes (Nursery, KG & First) in Private Unaided Recognized Schools of Delhi under MCD for Academic Session 2025-26 in the annexed format. MCD will verify and send the data in hard copy (signed copy) to Private School Branch (PSB) of DoE as well as soft copy of excel sheet on **ddeact1@gmail.com** by **30<sup>th</sup> November, 2024 positively**.

This is issued with the prior approval of the Competent Authority.

Encl:- As above

  
21/11/24  
**SUSHITHA BIJU**

**DEPUTY DIRECTOR OF EDUCATION (PSB)**

**F.DE.15(258)/PSB/EWS/2025-26/ 6692-6697**

**Dated: 22/11/24**

**Copy to:-**

1. PS to Secretary (Education), Directorate of Education, GNCTD.
2. PS to Director (Education), Directorate of Education, GNCTD.
3. PS to Addl. Director (Education), Directorate of Education, GNCTD
4. PS to Commissioner (MCD), Civic Center, Minto Road, New Delhi-110002 with request to look into the matter personally and take necessary action as per the schedule given above.
5. Incharge (computer cell) with the request to upload the Circular on the official website of this Directorate i.e. [www.edudel.nic.in](http://www.edudel.nic.in).

  
21/11/24  
**SUSHITHA BIJU**  
**DEPUTY DIRECTOR OF EDUCATION (PSB)**

