

**OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION
DISTT. WEST – B, G- BLOCK, VIKAS PURI, NEW DELHI-18
(ADMINISTRATION BRANCH)**

F.No. DDE/WB/Admn./2024/126-131

Dated: 09/01/2024

CIRCULAR

Sub:- Regarding Original Document Verification of promoted teachers from TGTs/LTs/Misc. Category Teachers to the post of PGTs, in District West-B.

In pursuance of Promotion Order F.No.DE. 2(2)/(3)/Promotion/2022/E-II/1914 dated 08.12.2023 and further posting Order No. DE.2(2)/(3)/Promotion/2022/E11/1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1989, 1994 & 1995 dated 29.12.2023, the District Level Screening Committee has been constituted by the worthy DDE District West-B for checking/verification of original documents of the promoted teachers from the post of TGTs/LTs/Misc. category Teachers to PGTs. as per list attached as Annexure-A and a check list of documents required for verification is also attached herewith as Annexure-B.

Accordingly, all those teachers who are working in District West B (as per list attached as Annexure-A) are hereby directed to report for verification of their documents as per schedule given below:

Schedule: 10.01.2024(Wednesday) from 11:00 AM to 04:00 PM.

Venue: Conference Room, 1st Floor, office of the Deputy Director of Education, District West-B, Vikas Puri, New Delhi-110018.

Encl:- as above,



(DR. RAJVIR SINGH)
DEPUTY DIRECTOR OF EDUCATION
DISTRICT WEST-B

F.No. DDE/WB/Admn./2024/126-131

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Copy to:

1. PS to Director Education, Directorate of Education, Delhi-54.
2. RDE (West), O/o. the RDE West, Ramesh Nagar, New Delhi.
3. DDE (E-11), Directorate of Education, Delhi-110054.
4. All Teachers concerned through their respective HOS.
5. All the Members of District Level Screening Committee of District West-B for compliance.
6. OS (IT) with the request to upload the same in the Public Circular on MIS please.



(DR. RAJVIR SINGH)
DEPUTY DIRECTOR OF EDUCATION
DISTRICT WEST-B

LIST OF PROMOTED TEACHERS FROM TGTs/LTs/MISC. CATEGORY TEACHERS TO THE POST OF PGTs WHO ARE WORKING IN DISTRICT WEST-B

S.No.	Employee Name	Employee ID	Current School	Current Post	New post	Posted In
1	KRISHNA MURARI MISRA	20070012	BindaPur,Pocket-III-G(Co-ed)SS - 1618269	TGT MATH	LECTURER SOCIOLOGY	Vikas Puri,Block A-SBV - 1618002
2	LAXMI PANCHAL	20025379	Matiala-SKV-1618070	TGT MATH	LECTURER SOCIOLOGY	Mohan Garden-SKV-1618063
3	SATISH KUMAR	20040712	Tikri Kalan- GBSSS-1617001	TGT MATH	LECTURER SOCIOLOGY	Nangloi, Sultanpuri Road GBSSS-1617017
4	SHEO NARAIN	20060521	Uttam Nagar, No.2-GBSSS-1618004	TGT ENGLISH	LECTURER SOCIOLOGY	Mohan Garden-GBSSS No.1-1618072
5	V AKILA	19950049	Janakpuri, Possangipur B1-SV(Coed)-1618003	TGT MATH	LECTURER SOCIOLOGY	Janakpuri C-Block,SKV No.2 - 1618022
6	ANURADHA KARHADKAR	20080440	Paschim Vihar, A 6-G(Coed)SSS-1617032	TGT NATURAL SCIENCE	LECTURER BIOLOGY	Peera Garhi Village- SBV-1617254
7	GYAN SINGH MEENA	20091302	Janakpuri, PossangipurBI-SV(Coed)-1618003	TGT SANSKRIT	LECTURER SANSKRIT	Shadi Khampur-SKV-1516022
8	HARIKRISHAN KHADIA	20092478	Mohan Garden-GBSSS No.2- 1618277	TGT SANSKRIT	LECTURER SANSKRIT	Bijwasan, Bharthal Road, GGSSS -1821035
9	MAITRAYEE BANERJEE	20071806	Vikas Puri, Block A-SKV-1618062	TGT SANSKRIT	LECTURER SANSKRIT	Vikas Puri, Block A-SKV-1618062
10	SANTRO DEVI	20091462	Mundka Village-SKV-1617014	TGT SANSKRIT	LECTURER SANSKRIT	Sultanpuri, Block H-SKV-1412029
11	UMA SHANKAR SHARMA	20092493	BindaPur,Pocket-IV-G(Co-ed)SS - 1618270	TGT SANSKRIT	LECTURER SANSKRIT	Roop Nagar, No.3-GGSSS-1207041
12	VEENA RANI	20091509	Matiala-SKV-1618070	TGT SANSKRIT	LECTURER SANSKRIT	Mehram Nagar-S(Co-ed)V-1720003
13	ARVIND KUMAR JAIN	20080391	Baprola- GBSSS-1617258	TGT MATH	LECTURER HISTORY	Hastsal-GBSSS-1618058
14	INDU SHARMA	20070108	Govt. Sarvodaya Kanya Vidyalaya, Shiv Ram Park, Nangloi-1617222	TGT ENGLISH	LECTURER HISTORY	Ranhaul7SKV-1617005
15	MAHESH KUMAR	20110003	Punjabi Basti-G(Co-ed)SSS-1617027	TGT SOCIAL SCIENCE	LECTURER HISTORY	Mangolpuri, Block-C, S(Co-ed)Sr. Sec. Vidyalaya-1412022
16	NASEEB RANI	20101055	Nangloi, J.J. Colony-GGSSS-1617035	TGT NATURAL SCIENCE	LECTURER HISTORY	Sultanpuri, Block H-SKV-1412029
17	PUSHPA	20090761	Tikri Kalan-SKV-1617012	TGT SOCIAL SCIENCE	LECTURER HISTORY	Peera Garhi Village- SKV-1617028
18	RITU MALHOTRA	20101398	Nangloi, Kavita Colony-G(Co-ed)SSS - 1617004	TGT SOCIAL SCIENCE	LECTURER HISTORY	Amalwas, Jawalapuri-GBSSS-1617015
19	SANT PRAKASH SARAN	20090288	Uttam Nagar-SBV-1618008	TGT ENGLISH	LECTURER HISTORY	West Patel Nagar-SBV-1516143
20	SRIRAM SATYAM KUMAR	20111160	Janakpuri, Block C, No.2-SBV - 1618005	TGT NATURAL SCIENCE	LECTURER GEOGRAPHY	Model Town, No.1-GBSSS-1309010
21	VINAY KUMAR	20102353	Uttam Nagar, No.2-GBSSS-1618004	TGT NATURAL SCIENCE	LECTURER GEOGRAPHY	Model Town, No.1-GBSSS-1309010
22	BALWAN SINGH	20081034	Mohan Garden-GBSSS No.1- 1618072	TGT SOCIAL SCIENCE	LECTURER POLITICAL SCIENCE	Sultanpuri, Block-C, Sarvodaya Sr. Sec. Vidyalaya - 1412001
23	DEEN DAYAL	20092240	Nangloi-SBV-1617002	TGT SOCIAL SCIENCE	LECTURER POLITICAL SCIENCE	Sultanpuri, Block H- SBV - 1412008
24	JASSU KUNDHYA	20080840	Paschim Vihar, B 3-SKV-1617011	TGT SOCIAL SCIENCE	LECTURER POLITICAL SCIENCE	Karampura, Block H- G(Co-ed) Sarvodaya Vidyalaya-1516104
25	RAVINDRA SINGH BAGHERA	19960608	Amalwas, Jawalapuri-GBSSS - 1617015	TGT SOCIAL SCIENCE	LECTURER POLITICAL SCIENCE	Nilothe-SBV-1617219
26	SIMERJEET	20081459	Janakpuri, Block A, No.2-GGSSS - 618064	TGT MATH	LECTURER POLITICAL SCIENCE	Sultanpuri, Block C-SKV-1412026

S.No.	Employee Name	Employee ID	Current School	Current Post	New post	Posted In
27	MEENA NARANG	19960114	Kakrola-GGSSS-1618020	TGT ENGLISH	LECTURER ECONOMICS	Ashok Nagar-GGSSS-1514018
28	SEEMA KUMAR	20110058	Vikas Puri, Block G-SKV-1618019	TGT SOCIAL SCIENCE	LECTURER ECONOMICS	Vikas Puri, Block G-GBSSS-1618010
29	SUNITA BHATEJA	20101349	Nilothi-SKV-1617026	TGT SOCIAL SCIENCE	LECTURER ECONOMICS	Ambika Vihar-GGSSS-1617033
30	VIJAY THAKUR	19965177	BindaPur,Pocket-IV-G(Co-ed)SS - 1618270	TGT SOCIAL SCIENCE	LECTURER ECONOMICS	Ambika Vihar-GBSSS-1617019
31	MAMTA KAUSHIK	20130998	Punjabi Basti-G(Co-ed)SSS - 1617027	TGT SOCIAL SCIENCE	LECTURER COMMERCE	Nangloi-SKV-1617010
32	RAJESH KUMAR VERMA	20131568	Vikas Puri,Block A-SBV-1618002	TGT SOCIAL SCIENCE	LECTURER COMMERCE	Janakpuri, PossangipurBI-SV(Coed)-1618003
33	SANJIT KUMAR TIWARI	20131557	Vikas Puri, Block G-GBSSS- 1618010	TGT SOCIAL SCIENCE	LECTURER COMMERCE	Vikas Puri,Block A-SBV-1618002
34	SAROJ KUMAR	20132636	Amalwas, Jawalapuri-GBSSS- 1617015	TGT SOCIAL SCIENCE	LECTURER COMMERCE	Peera Garhi Village- SBV-1617254
35	AKTA	20071753	Mundka Village-SKV-1617014	TGT SANSKRIT	LECTURER HINDI	Noor Nagar-SKV -1925035
36	DILBAGH SINGH	20070952	Nangloi, Kavita Colony-G(Coed)SSS-1617004	TGT HINDI	LECTURER HINDI	Jahangirpuri, Block A- SBV-1309253
37	KANCHAN	20101771	Amalwas, Jawalapuri-SKV-1617036	TGT HINDI	LECTURER HINDI	Molar HINDI Band-GGSSS No. 3-1925190
38	KUSUM LATA	20071351	Tikri Kalan-SKV-1617012	TGT SANSKRIT	LECTURER HINDI	ChabiGanj, Kashmiri Gate-GGSSS - 1207042
39	SANJAY KUMAR	20071989	Janakpuri, Block A-GBSSS-1618065	TGT HINDI	LECTURER HINDI	Sangam Vihar-GBSSS-1923027
40	SUNDER PAL	20071908	Peera Garhi Village-SBV-1617254	TGT HINDI	LECTURER HINDI	Molar Band, No.1- GGSSS-1925401
41	SURENDRA KUMAR	20071805	Bindapur-GBSSS-1618059	TGT HINDI	LECTURER HINDI	Molar Band, No.2- SBV-1925402
42	SURESH KUMARI JAKHAR	20060459	Mundka Village-SKV-1617014	TGT SANSKRIT	LECTURER HINDI	Amalwas, Jawalapuri-SKV-1617036
43	SHIV SAHAYA UPADHYAYA	20051683	Vikas Nagar-G(Co-ed)SS-1618067	TGT MATH	LECTURER MATH	HariNagar,Clock Tower,Site-2-GBSSS -1514112
44	KIRAN BALA	20050718	Paschim Vihar, A 6-G(Co-ed)SSS - 1617032	TGT ENGLISH	LECTURER ENGLISH	Paschim Vihar, B 4-SV(Coed)-1617008
45	MANOJ ROHILLA	20090580	Nangloi, Kavita Colony-G(Co-ed)SSS - 1617004	TGT NATURAL SCIENCE	LECTURER ENGLISH	Punjabi Basti-G(Co-ed)SSS-1617027
46	NARESH DEVI	19931350	Tikri Kalan-SKV-1617012	TGT ENGLISH	LECTURER ENGLISH	Nangloi, Kavita Colony-G(Coed)SSS-1617004
47	POOJA SINGAL	20073120	Amalwas, Jawalapuri-SKV-1617036	TGT ENGLISH	LECTURER ENGLISH	Vikas Puri, Block- F-G(Co-ed)SSS - 1618016
48	POONAM CHUGH	19931702	Janakpuri, Block A-SKV-1618018	TGT ENGLISH	LECTURER ENGLISH	Janakpuri, Block A, No.2-GGSSS - 1618064
49	RAKESH KUMAR	20090286	Matiala-SBV-1618001	TGT ENGLISH	LECTURER ENGLISH	Bindapur, No.2- GBSSS-1618314
50	SANDHYA GUPTA	20070015	Mohan Garden-SKV-1618063	TGT ENGLISH	LECTURER ENGLISH	Mohan Garden-GBSSS No.1-1618072
51	SARITA BAHGA	20051632	Uttam Na gar-SKV-1618057	TGT NATURAL SCIENCE	LECTURER ENGLISH	Uttam Nagar, No.2-GBSSS-1618004
52	SATISH KUMAR	20090162	Mundka Village-GBSSS-1617018	TGT ENGLISH	LECTURER ENGLISH	Tulsi Nagar- GBSSS-1208219
53	SUNENA	20131378	Mundka Village-SKV-1617014	TGT NATURAL SCIENCE	LECTURER ENGLISH	Tikri Kalan- GBSSS-1617001

Note: Any left out teacher from the schools of District West-B, if not included in the above list inadvertently must also report for verification as per schedule attached.

Annexure-B (I)

Name of the School: _____

School ID: _____

Check list for Document verification of recently Promoted T.G.Ts./ T.G.T (Misc) of DOE to PGT/PGT(Misc) in r/o:

Name with Employee ID: _____

Present Post/ Subject: TGT _____

Promotional Post/ Subject: PGT/ Lecturer _____

Latest Passport
Size Photograph
of the Teacher
Concerned duly
Attested by the
HoS.

S. No	Documents	PAGE No.
1	Personal Detail/ verification Proforma as attached	
2	Certificate regarding Educational Qualification duly attested by HOS (Copy Attached)	
3	No penalty Certificate	
4	Certificate regarding dies non/suspension /break-in -service	
5	Fresh Vigilance Clearance Status Report after Promotion/ Posting Order	
6	Caste Certificate (if any)	
7	Copy of Mark-Sheets & Degree/Provisional certificate (B.Ed/Equivalent Course (Duly Signed by the HOS concerned)	
8	Copy of Mark-Sheets & Degrees/Provisional Certificates (M.A/M.Sc./M.Com or Equivalent Course (Duly Signed by the HOS concerned)	
9	Copy of permission letter for getting/ acquiring higher Educational Qualification from the School/ Department Concerned (if any)	
10	Copies of the 1 st Page of Service Book having Personal Details and the page(s) having relevant entries of the requisite Educational Qualifications.	
11	Any other documents.	

Note: The concern teacher is hereby directed to bring all the above mentioned Documents in Original at time of verification (Except for Service Book).**Sign with Date & Stamp of the HOS**

PERSONAL DETAILS/VERIFICATION PROFORMA FOR PROMOTION TEACHERS FROM**T.G.T to PGT****PROMOTION ORDER NO :****SERIAL NO.:****1. Present Details:**

- (i). Name of the Teacher (in Capital Letter): _____
- (ii). Employee ID: _____
- (iii). Present Post/ Subject: TGT _____
- (iv). Date of Birth (as per Service Record): _____
- (v). Present School Name & ID: _____
- (vi). Promoted Post/ Subject: PGT/ Lecturer _____
- (vii). Allotted School Name & ID: _____
- (viii). Seniority No. as TGT: _____

2. Details of Initial Appointments and Essential Educational Qualifications:

1. Date of Initial Joining in Govt. Service:

2. Details of educational qualifications as per service book record:

S. No	Course	Name of University/Board	Date of Acquiring Qualification (DD/MM/YYYY) as Mentioned on Provisional Certificate/ Degree	Subject	Whether, Acquired B.ED/M.A During Regular Service Period (Yes/No)
1	B.Ed.			-N.A-	
2	Master Degree in (Subject)				

I _____ (Name) S/o/ D/o/ W/o _____ hereby declare that the information given above is true and correct to the best of my knowledge and belief. I have read and understood all the provisions of the Promotion Circular in this regard.

In case any information is found false or incorrect on verification, The Promotion may be cancelled and I will be liable for the action to be taken against as per law.

Signature of Teacher with Date**CERTIFICATE****This is certified that:**

1. The above particulars have been carefully verified from the service book and other records of the teacher concerned and found correct.
2. There is no departmental proceeding/Vigilance case pending against the teacher concerned as on date.

Sign with Date & Stamp of the HOS

Name of the School: _____

School ID: _____

CERTIFICATE REGARDING DIES-NON/SUSPENSION/ BREAK-IN-SERVICE

As per his/her service records available in the school, it is certified that there was no break in service in respect of _____, Employee I.D.: _____, who is working in this school as _____ (Designation) and his/her service has never been treated as Dies-Non.

He/ She has never been put under suspension and also certified that period of posting as TGT category teachers counts towards duty.

Date:

PROMOTION ORDER NO.:

SERIAL NO.:

SENIORITY NO.:

Sign with Date & Stamp of the HOS

Name of the School: _____

School ID: _____

CERTIFICATE REGARDING QUALIFICATION

Certified that Sh./ Smt. _____ is working in this school since _____
as T.G.T _____ Employee I.D. No. _____ Date of Birth _____ has
possessed the prescribed educational qualification as per existing/applicable Recruitment Rules for
promotion to the post of P.G.T _____ (Subject Name) for the vacancy year as
applicable and as per relevant promotion order

It is also certified that the recognition of the university/institutions and authenticity & validity
of Degree course from which essential qualification has been required is as per existing/ applicable
Recruitment Rules.

Date:

PROMOTION ORDER NO:

SERIAL NO:

SENIORITY NO.:

Sign with Date & Stamp of the HOS

Name of the School: _____

School ID: _____

NO PENALTY CERTIFICATE

Certified that there is No Penalty in Operation as on date _____ in r/o
Sh./Smt./Ms. _____ working in the school since _____ as
_____ (Designation) Employee I.D. No. _____ D.O.B
_____ under Rule 14 or 16 of CCS (CCA) Rules 1965.

It is also certified that no minor/major penalty has been imposed upon him/her during the last ten years.

Date:

PROMOTION ORDER NO:

SERIAL NO:

SENIORITY NO.:

Sign with Date & Stamp of the HOS