

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
HEAD QUARTERS: DELHI FIRE SERVICE: NEW DELHI - 110001

No. F. 2 / DFS / HQ / 2024 / 4158

Dated. 03/12/24

OFFICE ORDER

INSPECTION OF FIRE STATION, FIRE FIGHTING EQUIPMENT & APPLIANCES

In partial modification to the earlier office order issued vide letter No. F.2/DFS/HQ/2016/1116 dated 05.07.2016 (copy enclosed), it is hereby ordered that to ensure maintenance of fire station buildings, equipments and appliances for effective delivery of services to the community, each fire station shall be inspected by the authority under their operational jurisdiction as per the following schedule with immediate effect and observations / directions duly entered in the fire station inspection register and also be submitted to director cell:-

Sr. No.	Inspecting Authority	Frequency
1.	Assistant Divisional officer	Fortnightly
2.	Divisional officer	Monthly
3.	Deputy Chief Fire Officer	Quarterly
4.	Chief Fire Officer	Biannually
5.	Director	Annually and surprise inspections

(Atul Chugh)  
DIRECTOR  
Delhi Fire Service

Distribution:-

1. The Joint Secretary (Home) Secretary (Home), G.N.C.T of Delhi, Home Department, 5<sup>th</sup> floor, C wing, Delhi Sectt., I.P. Estate, New Delhi
2. PS to the Principal Secretary (Home), Home Department, GNCTD, Delhi Sectt., I.P. Estate, New Delhi
3. Chief Fire Officer
4. All Dy. Chief Fire Officers
5. All DO's / ADO,s
6. All Officer Incharge of Fire Stations
7. Guard file