

DEPARTMENT OF URBAN DEVELOPMENT
9TH LEVEL, 'C' WING, DELHI SECRETARIAT
NEW DELHI-110002

F.No.7(1184)/UD/Misc./Admn./2022/ 2528-33
Computer No. 021716600

Date: 27/4/23

Subject: Invitation of the comments of the stakeholders on draft Recruitment Rules (RRs) for the post of Despatch Rider.

The undersigned is directed to upload the draft recruitment rules to the post of Despatch Rider in Urban Development Department.


Further, all stakeholders are requested to submit their comments (if any), on draft RRs. The comments may kindly be sent on e-mail Id : 'psud@nic.in' within 30 days of issue of this letter/uploading so that the Recruitment Rules may be notified at the earliest.


The email/comments must mention the subject "Comments on the Recruitment Rules for the post of Despatch Rider" for necessary action.

To
All Stakeholders

Copy to following for information:

1. PS to Secretary (UD)
2. PA to Spl. Secy. (UD)-I
3. PA to Spl. Secy. (UD)-II
4. PA to Spl. Secy. (UD)-III
5. Dy. Secretary (Services-IV), Delhi Sectt.
6. Asstt. Programmer, UD Department- with the request to upload this letter along with draft RRs for the post of Despatch Rider.
7. Guard file.
8. Notice board (UD Department)


Dy. Secretary (Admn.)
Urban Development Department
Govt. of NCT of Delhi
9th Level, C-Wing
Delhi Secretariat, I.P. Estate
New Delhi-110002


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TO BE PUBLISHED IN THE DELHI GAZETTE PART-IV EXTRA ORDINARY
Government of the National Capital Territory of Delhi
(Urban Development Department)

F.No.7(1184)/UD/Misc./Admn./2022

Dated:

NOTIFICATION

F.No.7(1184)/UD/Misc./Admn./2022—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Government of India, the Lt. Governor of the National Capital Territory of Delhi is pleased to make the following rules relating to the recruitment to the post of "Despatch Rider" in the Urban Development Department, Government of National Capital Territory of Delhi, namely:-

1. **Short title and commencement** - (i) These rules may be called Despatch Rider (Group 'C' Post) Recruitment Rules, 2023.
(ii) They shall come into force on the date of their publication in the Official Gazette.
2. **Number of posts, classification and level in the Pay Matrix** - The number of posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. **Method of recruitment, age-limit and qualifications etc.** - The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the aforesaid Schedule.
4. **Disqualification — No person** -
 - a. who has entered into or contracted a marriage with a person having a spouse living; or
 - b. who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
5. **Power to relax** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
6. **Saving** - Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE
RECRUITMENT RULES FOR THE POST OF DESPATCH RIDER
IN URBAN DEVELOPMENT DEPARTMENT, GOVT. OF NCT OF DELHI

| COL. NO. | SUBJECT | PROVISION OF THE PROPOSED RECRUITMENT RULES |
|----------|--|--|
| 1. | Name of the post | Despatch Rider |
| 2. | Number of Post | 01* (2023) *subject to variation dependent on workload |
| 3. | Classification | General Central Services, Group 'C', Non Gazetted, Non-Ministerial |
| 4. | Level in the Pay Matrix | Level – 2 (Rs.19900-63200) in the Pay Matrix |
| 5. | Whether Selection Post or non selection post | Non Selection |
| 6. | Age limit for Direct Recruits | Between 18 and 25 years* (Relaxable for departmental candidate upto forty years in accordance with the instructions or orders issued by the Central Government from time to time). Note: The crucial date for determining the age limit shall be as advertised by DSSSB/Competent Authority. *In case of post being filled by all India Open Competition, the age limit would be between 18 year and 27 years. |
| 7. | Educational & other qualification required for Direct Recruits | Essential : i. Possession of valid license for Motor Cycle or Auto rickshaw; ii. twoyears experience in driving Motor Cycle. iii. Knowledge of Motor Cycle mechanism (The candidate should be able to remove minor detects in vehicle) iv. Matriculation or Industrial Training Institutes or equivalent pass from a recognized Institute or Board. Note1: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified. Note2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them. |

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|-----|---|---|-------------|---------------------------------------|---|-------------|----|-----------------------------|---|--------|----|-------------------------|---|--------|
| 8. | Whether age & educational qualification prescribed for direct recruits will apply in the case of Promotees | Age – No Qualification – Yes | | | | | | | | | | | | |
| 9. | Period of Probation, if any | Two years for direct recruits. | | | | | | | | | | | | |
| 10. | Method of recruitment, whether by direct recruitment or by deputation /absorption and percentage of the vacancies to be filled by various methods | By promotion failing which by direct recruitment. | | | | | | | | | | | | |
| 11. | In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made | Promotion: From Group 'C' employees in Urban Development Department with three years regular service in the Pay Level-1 (Rs. 18000-56900/-) of the Pay Matrix Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/eligibility service. | | | | | | | | | | | | |
| 12. | If a Departmental Promotion Committee exists, what is its composition | Group 'C' Departmental Confirmation Committee (for considering confirmation) : <table border="1" data-bbox="651 1115 1460 1243"> <tr> <td>1.</td> <td>Principal Secretary/Secretary (Power)</td> <td>:</td> <td>Chairperson</td> </tr> <tr> <td>2.</td> <td>Head of the Department (UD)</td> <td>:</td> <td>Member</td> </tr> <tr> <td>3.</td> <td>Dy. Secretary (Finance)</td> <td>:</td> <td>Member</td> </tr> </table> <p>Note: Senior most member of the DPC for considering confirmation shall act as Chairperson in case notified Chairperson of Committee happens to be junior to another member of the Committee.</p> | 1. | Principal Secretary/Secretary (Power) | : | Chairperson | 2. | Head of the Department (UD) | : | Member | 3. | Dy. Secretary (Finance) | : | Member |
| 1. | Principal Secretary/Secretary (Power) | : | Chairperson | | | | | | | | | | | |
| 2. | Head of the Department (UD) | : | Member | | | | | | | | | | | |
| 3. | Dy. Secretary (Finance) | : | Member | | | | | | | | | | | |
| 13. | Circumstances in which Union Public Service Commission is to be consulted in making recruitment | Not Applicable | | | | | | | | | | | | |