

ASHA KIRAN

OFFICE OF THE SUPERINTENDENT/HOO/DDO

HOME FOR PERSONS/CHILDREN WITH INTELLECTUAL DISABILITIES

(FORMERLY CALLED HOME FOR MENTALLY RETARDED)

Department of Social Welfare, Govt. of NCT of Delhi

Avantika Rohini Sector 1, Delhi-110085



H.M.R.P. (Children)

- : MALE WING: -


H.M.R.P. (Adult)

No. F.1087/HMRP(Ch)/2020-21/609-610

Dated 27/01/2023

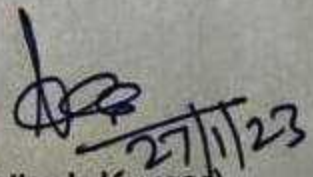
CIRCULAR

The case file of the child Unknown @ Pawan S/o Unknown is not traceable despite best efforts by Ms. Neelam (Welfare Officer). There is possibility of it's having got bundled up with some other records of this office/Department inadvertently. All WOs and other office staff of HMRP (Ad & Ch) are directed to search their records and storage items like Amirah, Table Drawers etc., for the said case file. In case the said file is not found and their records, they are directed to submit a certificate in this regard to the undersigned within 2 days. Staff of all other branches of the Department are also humbly requested to kindly search their records for the same. In case it is not traceable in other office records, they are kindly requested to provide a certificate in this regard within 3 days of this circular. In case no such certificate is received it will be assumed that the concerned office does not have the said case file mixed up with their records.


27/1/23
(Akhilesh Kumar)
Superintendent
HMRP (Ch & Ad)

Copy to: -

1. All WOs and staff of HMRP (Ad & Ch)
2. Staff of all branches of the Department (through website of the Department).
3. Sr. System Analyst with the kind request to upload the same on website of the Department.


27/1/23
(Akhilesh Kumar)
Superintendent
HMRP (Ch & Ad)