

**OFFICE OF THE COMMISSIONER (LABOUR)  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
ADMINISTRATION BRANCH**

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**F.1/31/1123/Estt./Misc./2022/5814-5817**

**Date: 22/11/2023**

**CIRCULAR**

**Sub:- Regarding completing the process of filling APARs of DSS and Steno Cadre under e-SPARROW.**

Attention is invited on the subject mentioned above. It is once again reiterated that e-SPARROW project is time bound and the filled APARs are to be disclosed as per approved timeline to the officers/official concerned. However, it has been learnt that notwithstanding generation of 127 and 49 APARs i.r.o DASS and Steno Cadre, respectively, large number of APARs are pending at different levels. Services Department, GNCTD has also expressed concern in this regard. A status of pendency at different levels is enclosed.

All the concerned officers and officials (in all capacity in respect of APARs viz Officer/Officials reported upon, respective Reporting and Reviewing Officers) are requested to complete the task involved in the process which is pending at their level by 04.00 PM, 23.11.2023 positively without fail. Any pendency thereafter will be deemed sole responsibility of respective officer/officials.


This may be treated as **MOST URGENT**.

  
22.11.23  
**(VIJAY CHANDNA)**

**DLC (Admn.)/Nodal Officer**

To

1. All Branch In-charges (HQ)/ JLCs/DLCs In-charges of districts, Labour Department.
2. All DSS and Steno Cadre, Labour Department
3. System Analyst, Labour Department with the direction to upload this order on the website of the department
4. Guard File

  
22.11.23  
**DLC (Admn.)/Nodal Officer**

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## e-SPARROW Consolidated APAR Report of DSS and Steno Cadre of Labour Department

Cadre	Officers posted	PARs Generated	PARs closed	PAR Generated but not sent	Workflow created but PAR not sent	Pending with Officer for Self Appraisal	Pending with Reporting Officer	Pending with Reviewing Officer Authority	Pending with Section CR for Office Closure	Pending with Officer for Disclosure	Pending with Section CR to close	Pending with Representation -CR Section	Pending with Representation-Reporting Officer
DSS	84	127	40	4	4	43	15	15	0	13	0	0	0
Steno	34	49	23	0	0	8	11	0	0	7	0	-	-

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22.11.23