

3368/CB
29/09/2023

**OFFICE OF THE COMMISSIONER, EXCISE, ENTT. & LUXURY TAX
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
L&N BLOCK, VIKAS BHAWAN, IP RSTATE NEW DELHI
(HCR BRANCH)**

No. F2 (87)/Ex/HCR/Part file/2022-23/2342

Dated: 29th September 2023

CIRCULAR

Subject: Renewal of License in form of L-15/L-15F and L16/L16F for period w.e.f. 01.10.2023 to 31.03.2024.

1. It has been decided by the Competent Authority to renew all existing L15/L-15F and L-16/L-16F, for the period w.e.f. 01.10.2023 to 31.03.2024 on payment of proportionate license fee On OR BEFORE 05.10.2023 for the said period subject to the following conditions:
 - a. All the licenses of L15/L-15F and L-16/L-16F are hereby directed to submit their application for renewal of license online by accessing their account in ESCIMS portal through their I.D. and password along with the applicable license renewal for the period w.e.f. 01.10.2023 to 31.03.2024 by providing requisite information and payment of renewal license fee on or before 05.10.2023.
 - b. The Licensee should ensure that the licensed premises remains in his legal possession during the currency of license as required under section 13 (1) (f) of the Delhi Excise Act, 2009.
 - c. As per the Notification No. F.12(4)/Fin(Rev-I)/15-16/dsvi/587 dated 22.07.2015 issued by Finance Department, GNCT of Delhi to increase license fees at the rate of 10 % per annum and accordingly the revised license fee for the period 01.10.2023 to 31.03.2024 will be levied on proportionate basis for the period of 6 months on the fee structure as given below:

(i) FEE STRUCTURE FOR L-15/L-15F LICENSES (Rounded off to Next Rupee)

SEAT COVERS	License fee for Excise year 2022-23 for Indian Liquor	Fee for Foreign Liquor	Total License Fee Including Indian and Foreign Liquor	license fee for FY 2023-24 after 10% increase for indian Liquor	license fee for FY 2023-24 after 10% increase for foreign Liquor	Total License Fee Including Indian and Foreign Liquor for FY 2023-24	Propionate License fee for 06 months w.e.f. 01.10.2023 to 31.03.2024 for Indian liquor	Fee for Foreign Liquor after 10% increase w.e.f. 01.10.2023 to 31.03.2024	Propionate License fee for 06 months w.e.f. 01.10.2023 to 31.03.2024 for Indian and Foreign Liquor.
	A	B	C = (A+B)	D= (A*110%)	E=(B*110/100)	F=(D+E)	I=(D*6/12)	J=(E*6/12)	K=(I+J)
Hotel having upto 25 rooms	160771	16078	176849	176848	17686	194534	88424	8843	97267
Hotel having 26 to 50 rooms	214359	21436	235795	235795	23580	259375	117898	11790	129688
Hotel having 51 to 100 rooms	428717	42872	471589	471589	47159	518748	235795	23580	259375
Hotel having 101 to 200 rooms	643077	64308	707385	707385	70739	778124	353693	35370	389063
Hotel having 201 to 300 rooms	857435	85744	943179	943179	94318	1037497	471590	47159	518749
Hotel having 301 to 400 rooms	1071795	107180	1178975	1178975	117898	1296873	589488	58949	648437
Hotel having rooms 401 and above	1286154	128616	1414770	1414769	141478	1556247	707385	70739	778124

(ii) **FEE STRUCTURE FOR L-16/L-16F LICENSES Upto 75 Seat Covers (Rounded off to Next Rupee)**

SEAT COVERS	License fee for Excise year 2022-23 for Indian Liquor	Fee for Foreign Liquor	Total License Fee Including Indian and Foreign Liquor	license fee for FY 2023-24 after 10% increase for Indian Liquor	license fee for FY 2023-24 after 10% increase for foreign Liquor	Total License Fee Including Indian and Foreign Liquor for FY 2023-24	Propionate License fee for 06 months w.e.f. 01.10.2023 to 31.03.2024 for indian liquor	Fee for Foreign Liquor after 10% increase w.e.f. 01.10.2023 to 31.03.2024	Propionate License fee for 06 months w.e.f. 01.10.2023 to 31.03.2024 for Indian and Foreign Liquor.
	A	B	C = (A+B)	D= (A*110%)	E=(B*110/100)	F=(D+E)	I=(D*6/12)	J=(E*6/12)	K=(I+J)
Above5 Star	1929231	192924	2122155	2122154	212216	2334370	1061077	106108	1167185
5 Star	1607692	160770	1768462	1768461	176847	1945308	884231	88424	972655
4 Star	1339744	133974	1473718	1473718	147371	1621089	736859	73686	810545
3 Star	1232564	123257	1355821	1355820	135583	1491403	677910	67792	745702
2 Star	1125385	112539	1237924	1237924	123793	1361717	618962	61897	680859
1 Star	911026	91103	1002129	1002129	100213	1102342	501065	50107	551172
Budget Hotel	857435	85744	943179	943179	94318	1037497	471590	47159	518749
(i)Deluxe	1500512	150052	1650564	1650563	165057	1815620	825282	82529	907811
(ii)First Class	1286154	128616	1414770	1414769	141478	1556247	707385	70739	778124

(iii) **FEE STRUCTURE FOR L-16/L-16F LICENSES Above 75 Seat Covers (Rounded off to Next Rupee)**

SEAT COVERS	License fee for Excise year 2022-23 for Indian Liquor	Fee for Foreign Liquor	Total License Fee Including Indian and Foreign Liquor	license fee for FY 2023-24 after 10% increase for Indian Liquor	license fee for FY 2023-24 after 10% increase for foreign Liquor	Total License Fee Including Indian and Foreign Liquor for FY 2023-24	Propionate License fee for 06 months w.e.f. 01.10.2023 to 31.03.2024 for Indian liquor	Fee for Foreign Liquor after 10% increase w.e.f. 01.10.2023 to 31.03.2024	Propionate License fee for 06 months w.e.f. 01.10.2023 to 31.03.2024 for Indian and Foreign Liquor.
	A	B	C = (A+B)	D= (A*110%)	E=(B*110/100)	F=(D+E)	I=(D*6/12)	J=(E*6/12)	K=(I+J)
Above5 Star	2572306	257231	2829537	2829537	282954	3112491	1414769	141477	1556246
5 Star	2250769	225077	2475846	2475846	247585	2723431	1237923	123793	1361716
4 Star	1822051	182206	2004257	2004256	200427	2204683	1002128	100214	1102342
3 Star	1714871	171488	1886359	1886358	188637	2074995	943179	94319	1037498
2 Star	1554102	155411	1709513	1709512	170952	1880464	854756	85476	940232
1 Star	1339744	133975	1473719	1473718	147373	1621091	736859	73687	810546
Budget Hotel	1178975	117898	1296873	1296873	129688	1426561	648437	64844	713281
(i)Deluxe	1929231	192924	2122155	2122154	212216	2334370	1061077	106108	1167185
(ii)First Class	1714871	171488	1886359	1886358	188637	2074995	943179	94319	1037498

- D. The Motel already classified by, Govt. of India, Ministry of Tourism, shall pay license fee on the basis of that classification until their reclassification.
- E. **24X7 SCHEME:**
“Fee for service of liquor round the clock for 4 Star hotels, 5 Star hotels, 5 Star Deluxe and above category hotels and Motels (Deluxe) shall be additional 50% of the basic annual license fee of that particular restaurant”
- F. All the Five Star & above Category hotels who have already taken permission for opening one or more L-16/L-16F unit, round the clock (24X7) have to apply for the permission afresh for the next Licensing Year. The scheme is open to all the Hotels classified under Four Star, Five Star and Five Star Deluxe and above Category.
- G. The Department reserves the right to review the license fee and in case the same is increased, the licensee shall be liable to pay the increased amount within the stipulated time period failing which the Department shall have the right to stop the transport permit of the unit or take any other suitable action.
- H. There will be no separate workflow for approval of Hotel Renewal ARN. After the payment is successful, the status of the Renewal ARN will change to “Deemed Renewed”.

The following message will be shown to Hotel Licensee post successful payment of Renewal fee
“Your License has been deemed renewed for the Excise Year <Excise Year Value>, subject to verification of Additional Details as per Department's Requirement. Please fill and complete the 'Provide Additional Details' form by going to the following link: License → Provide Additional Details.”
Also post successful payment of Renewal Fee, Hotel Licensee will be able to download the deemed Renewed License copy by going to the following link: License → Print Letters.

Besides above, the existing licensees are required to fill and complete the 'Provide Additional Details' form by going to the following link: License → Provide Additional Details.”

- I. The following documents will be mandatory to be uploaded by Hotel Licensees in 'Provide Additional Details' in addition to affidavit form which will have to be filled and completed by the Hotel Licensees as part of the 'Provide Additional Details' functionality:
1. Copy of Insurance against Fire & Natural Hazard.
 2. Fire NOC.
 3. In addition to above noted two documents, the application under ARN 'provide additional details' can only be submitted on ESCIMS portal once the licensee upload copies of licenses issued by Concerned departments for previous financial year, e.g. if the licensee is applying for renewal of excise license for the year 2023-2024 for the period of 6 Months, i.e. 01.10.2023 to 31.03.2024, they should upload copy of licenses issued by concerned department (**viz. copy of Health & Trade, Eating House License from DCP (L), copy of FSSAI license, copy of Lodging House Certificate from Police Authority**) for the year 2023-24. Although this ARN of 'provide additional details' shall have no effect on renewal of license, but transport permit (TP) of the licensees shall be made subject to submission of said ARN of 'provide additional details'.
 4. All HCR Licensees are mandated to **display warning signage board of Anti Drugs Campaign inside their premises at entrance/visible or respectable place.**

- J. All Licensees are required to submit mandatory linked licenses in "provide additional details" link available at ESCIMS portal mandatorily falling which TP will be stopped.
1. For Licensee's who have made renewal payment successfully- Such licensees will have to login and apply for provide additional details. When the "provide additional details" application gets approved by Department, the License will get enabled.
 2. For Licensee's who have not made renewal payment - Such licensees will have to make License Renewal payment first and then apply for provide additional details. When the "provide additional details" ARN/application gets approved by Department, The License will get enabled.
- K. All applications for renewal with license fee must be submitted online ON OR BEFORE 05th October 2023. The licensee should submit renewal application with fee by due date accessing their account in ESCIMS portal through their I.D. and password along with the acceptance of Declaration.

This issues with the prior approval of the Competent Authority.

(VED PRAKASH JHA)
ASSISTANT COMMISSIONER (EXCISE)

No. F2 (87)/Ex/HCR/Part file/2022-23/2342

Dated: 29th September 2023

Copy for compliance:

All the licenses in form of L15/L-15F and L-16/L-16F.

Copy for information to:

1. PS to the Commissioner (Excise), GNCT of Delhi.
2. PA to Deputy Commissioner (Excise), GNCT of Delhi.
3. Project Incharge, TCS to upload the circular on ESCIMS web-site and also to update the license fee accordingly. He is further directed to send the e.mail/SMS/Pop up to the licensee 30 days prior to expiry of link licenses.
4. The System Analyst, Computer Branch to upload the notice on the official web-site.
5. Guard File.

(VED PRAKASH JHA)
ASSISTANT COMMISSIONER (EXCISE)