

ANNEXURE III

OFFICE OF THE COMMISSIONER OF EXCISE, ENT & LUXURY TAX  
GOVERNMENT OF NCT OF DELHI  
L-BLOCK, VIKAS BHAWAN, ITO, NEW DELHI  
(Administration Branch)

F.No. Exc-E024/64/2023-Admin-Excise/2502-2505

Dated: 24/8/23

CIRCULAR

Sub: Pendency of files/PUCS above 15 days with each officer/official-reg.

On the captioned subject, all the Section Officers of the Department of Excise, Ent & Luxury Tax are directed to submit details of pendency of files/PUCs pending with officer/official for more than 15 days.

The aforementioned information is sought to be furnished on the last working day of each month for onward transmission to the Directorate of Vigilance, GNCTD.

This issues with the prior approval of the Competent Authority.

(SANJAY JAIN)

ASSISTANT COMMISSIONER(ADMN.)

To,  
All Section Officers(Excise Department) for strict compliance.

F.No. Exc-E024/64/2023-Admin-Excise/2502-2505  
Copy forwarded for information:

Dated: 24/8/23

1. PS to Commissioner (Excise), Excise Department, GNCTD.
2. PA to Dy. Commissioner (Excise)-I & II.
3. All Assistant Commissioners(Excise Department), ACP (EIB).
4. Sr. System Analyst (Excise) with the request to upload the Circular on the website of the Department.

(SANJAY JAIN)

ASSISTANT COMMISSIONER(ADMN.)

AG/Admn  
25/08/2023

SA (S.S.)  
25-08-23

DPA