

3292/CB
11/07/2023

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER OF EXCISE, ENTT&LUXURY TAX
L- BLOCK: VIKAS BHAWAN:I.P.ESTATE:NEW DELHI-110002
(ADMINISTRATION BRANCH)

REMINDER-I

F. No : 1(56)/2022/PF/Ex/Admn./2142-2147

Dated: 11/07/23

CIRCULAR


Sub: Furnishing of Information in r/o Officials/Officers of DSS and Steno Cadre required for e-SPARROW Project.

On the captioned subject, it is once requested to furnish the following information in the following format:

S.No.	Name of Employee	Period of Posting 01.04.2022 to 31.03.2023	Reporting Officer/NRC with Name, Emp ID and Designation	Reviewing Officer/NRC with Name, Emp ID and Designation

The information may be furnished directly to the Section Officer(e-SPARROW). In case the official/Officer has already furnished the aforesaid information, the same may be ignored.

Kindly treat it as **URGENT** as it is a time bound project.


11/7/23

(SANJAY JAIN)

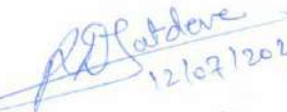
ASSISTANT COMMISSIONER (ADMN.)

Copy to for information :

1. PS to Commissioner (Excise).
2. PA to Dy. Commissioner (Excise)-I &II.
3. All Assistant Commissioner (Excise)/Section Officers.
4. Notice Board for information of all DSS and Steno officials/Officers.
5. Incharge(IT Cell) with the request to upload the Circular on the website of the Department.
6. Section Officer(e-SPARROW)- with the direction to coordinate with Sh. Hari Krishan, Gr.III/Insp. (posted in Admn. Branch).


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(SANJAY JAIN)
ASSISTANT COMMISSIONER (ADMN.)


12/07/2023
SA(S.I.)/SA(AV)