

REMINDER

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF DEPUTY DIRECTOR OF EDUCATION
DISTRICT NORTH: LUCKNOW ROAD: DELHI
ADMINISTRATION BRANCH**

F.No.DDE/N/Admn./2023/3090-3097

Dated: 04/11/2023

CIRCULAR

Sub: - Regarding Original Document Verification of promoted Assistant Teacher of MCD, DOE & Lab Assistant to TGT/TGT (MIL).

In continuation of this office letter no. F.NO.DDE(N)/ADMN./2023/2977-3984 dated-27.10.2023 a documents verification was scheduled on 03/11/2023 & 04/11/2023 w.r.t. promotion from the post of Assistant Teacher of MCD, DOE & Lab Assistant to the TGT/TGT(MIL) who have been allocated various schools under the jurisdiction of District-North but some officials have not been reported for the same.

Accordingly, all such newly promoted teachers posted in the jurisdiction of District-North who have not reported for the documents verification are once again directed to report for the verification of their document on 07.11.2023 in the chamber of Admn. Branch, Office of the Deputy Director of Education, District-North, Lucknow Road, New Delhi-110054. (List attached at annexure-X). If the official does not want to report for documents verification, then submit a non-refusal certificate in this office.

The HOS concerned are also directed to ensure that all documents in original are checked and found as per Recruitment Rules. It shall be the personal responsibility of the HOS concerned to check the recognition of the University/Institution and authenticity & validity of Degree/Course during the particular period as per Recruitment Rules before verify by the district level Screening committee.

The list of necessary documents required at the time of documents verification as per checklist attached.

This issues with the prior approval of the Competent Authority.

F.No.DDE/N/Admn./2023/

Copy To:

1. PS to Principal Secretary Education, Directorate of Education, Delhi-54.
2. PS to Director Education, Directorate of Education, Delhi-54.
3. The DDE Zone VII & VIII with the request to ensure compliance.
4. DDE (E-III), Directorate of Education, Delhi-110054
5. All HOS of District-North through concerned DDE (Zone).
6. The SO, Vigilance Branch, District North to issue VCR report on priority basis in r/o employees as per list attached.
7. S.O. (IT) with the request to upload the same in the Public Circular.
8. Guard File.

**SECTION OFFICER (ADMN.)
District-North**

Dated: 04/11/2023
Directorate of Education
Lucknow Road, Delhi-110054

**SECTION OFFICER (ADMN.)
District-North**

Dated: 04/11/2023
Directorate of Education
Lucknow Road, Delhi-110054

ANNEXURE-X

LIST OF PROMOTED ASSISTANT TEACHERS (PRIMARY) OF MCD TO THE POST OF TGT/TGT(MIL)

SUBJECT- TGT (SOCIAL SCIENCE)

S.No.	Employee name and ID	POST	ALLOCATED SCHOOL & ID
1	AMIT SAROHA 20091701	TGT SOCIAL SCIENCE	Mukund Pur Village - GBSSS1207236
2	ARUN KHATRI 20081933	TGT SOCIAL SCIENCE	Burari-SBV-1207009

SUBJECT- TGT (HINDI)

S.No.	Employee name and ID	POST	ALLOCATED SCHOOL & ID
1	POOJA SHARMA-20090436	TGT HINDI	SKV-Jagatpur (Mahavir Singh)-1208016
2	NEELAM SAREEN -20234008	TGT HINDI	Padam Nagar-S(Co-ed)V-1208018
3	SEEMA SHASTRI -20233971	TGT HINDI	Shastri Nagar-SKV-1208095
4	SUSHMA -20234013	TGT HINDI	Shakti Nagar, No.2-GGSSS-1207038
5	USHA RANI -20233956	TGT HINDI	Sabzi Mandi, Kedar Building, SKV-1207033
6	LAXMI SHARMA-20234001	TGT-HINDI	SKV-TIMARPUR- 1207034

SUBJECT- TGT (NATURAL SCIENCE)

S.No.	Employee name and ID	POST	ALLOCATED SCHOOL & ID
1	SARITA -20234229	TGT- NATURAL SCIENCE	Shankaracharya Marg,Shahed Bhai Bal Mukand-SV-1207008
2	SEEMA CHOWDHARY -20234242	TGT- NATURAL SCIENCE	Burari-SKV-1207036

2/1/2023
 Section officer (Admn.)
 Directorate of Education
 New Delhi-110054