

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION: PRIVATE SCHOOL BRANCH**  
**OLD SECRETARIAT, DELHI-110054**

No. DE.15(1604)PSB/EWS/2024-25/2023/9214-9219

Dated 30/10/23

To  
The Director (Education)  
Municipal Corporation of Delhi  
Dr. S.P. Mukharjee Marg  
Civic Center, Minto Road, Delhi-110002

**Subject:-Request regarding vacancies/seats for admission under EWS/DG & CWSN category candidates in Private Unaided Recognized Schools of MCD - EDMC, NDMC & SDMC (Except minorities school) at entry level (Nursery/pre-school, KG/Pre-primary, class 1<sup>st</sup>) for the session 2024-25.**

Sir/Madam,

1. As per Section 12(1)(C) of RTE Act, 2009, all Private Unaided Recognized Schools are under obligation to admit, at the entry level classes to the extent of at least 25% of the strength of that class, children belonging to Economically weaker sections/ disadvantaged group/ CWSN in the neighborhood and provide free and compulsory elementary education. Further it is informed that out of 25% seats, 3% seats are reserved for CWSN category.
2. Directorate of Education Govt. of NCT of Delhi had initiated online system for admission under EWS/DG category from the academic session 2016-17 in respect of the Private Unaided Recognized Schools (except minorities school) under the provisions of Delhi School Education Act and Rules, 1973. From session 2018-19, the schools recognized under RTE Act 2009 were also included. Now, the department has to initiate the online admission process of EWS/DG category candidates at entry level class (Pre-school/Nursery, Pre-primary/KG and class-I as the case may be) of Private Unaided Recognized Schools of Delhi (except the minorities schools) for the academic session 2024-25.
3. However, to maintain the uniformity in EWS/DG/CWSN category admission process at entry level class/classes in respect of all Private Unaided Recognized Schools of Delhi (except the minorities schools), it was decided by the Competent Authority to conduct the online admission process in respect of all the Private Unaided Recognized Schools of Delhi including the schools recognized under the provisions of RTE Act, 2009 for the academic session 2024-25 also.



4. As you may be aware that in order to ensure a smooth admission process for the candidates under EWS/DG & CWSN category at entry level, Directorate of Education, GNCTD introduced an online admission process wherein applications are invited online and the candidates are selected through computerized draw of lots. Since, this process proved a hassle free process. MCD has already started participation under the process computerized draw of lots for admission of EWS/DG & CWSN category at entry level in Private Unaided Recognized Schools of MCD.
5. The Directorate of Education is going to start process of admission for the candidates under EWS/DG & CWSN category at entry level in Private Unaided Recognized Schools (except minority schools) for the session 2024-25.
6. Now, Director (Education), MCD is hereby requested to send the information with the following instructions:
  - (a) All authenticated data as mentioned in Annexure-A (Copy enclosed) with GPS Coordinates is required to be provided to the Directorate of Education so that the grievances regarding distance of allotted school may not be occurred. Therefore, please ensure for correct GPS coordinates (Longitude & Latitude) of school.
  - (b) Further, all monitoring regarding ensuring the admission of allotted candidates and redressal of grievances shall be dealt by the local authorities at their own level after the successful conduction of computerized draw of lots as the allotment is only done against the vacancies provided by MCD for Private Unaided Recognized Schools under MCD.
  - (c) The Directorate of Education, GNCT Delhi will only provide the successful EWS/DG/CWSN students selected through computerized draw of lots to the school against the vacancies provided by the MCD.
  - (d) Minority schools are exempted from this admission process of allotment for EWS/DG/CWSN category.
  - (e) Please ensure that no EWS/DG/CWSN seat should be included for the schools which are closed or applied for closure & for the schools whose Provisional Recognition already expired and has not applied for extension of recognition with documents till date.



You are requested to submit details in consolidate list of Private Unaided Recognized School situated on Govt. land & Private Land separately after verifying & scrutinizing as per their available records by **15 November,2023** in hard copy and soft copy on e-mail id i.e. ddeact3@gmail.com positively. **Further, you are requested to nominate concerned officer to visit in the O/o undersigned for detailed briefing in the matter on 03/11/2023 (Friday) at 11:00 PM.**

This issues with the prior approval of the competent authority.

Encl:- As above

  
(DAVENDRA MOHAN)  
DY. DIRECTOR OF EDUCATION (PSB)

No. DE.15(1604)PSB/EWS/2024-25/2023/9214- 9219

Dated 30/10/23

Copy to:-

1. PS to Secretary (Education), Dte. of Education, GNCT of Delhi.
2. PS to Director (Education), Dte. of Education, GNCT of Delhi.
3. PA to Commissioner, MCD, Civic Centre, Minto Road, Delhi-110055 with the request to look into the matter personally and take necessary action as per the schedule given above.
4. PA to Addl. Director (Education) Dte. of Education, GNCT of Delhi.
5. Incharge (Computer Cell), to upload the circular in Public Circular on the official website of this Directorate i.e [www.edudel.nic.in](http://www.edudel.nic.in).
6. Guard File.

  
(DAVENDRA MOHAN)  
DY. DIRECTOR OF EDUCATION (PSB)

