

**OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION
DISTRICT WEST-B, G- BLOCK, VIKASPURI, N.D.-18
(ADMINISTRATION BRANCH)**

F.NO.DDE/WB/ADMN/2023/ 4316-4322

Dated: 27/10/2023

CIRCULAR

Subject: Regarding verification of all the original documents of Promoted Assistant Teacher(s) (Primary/Nursery) of DOE and MCD to the post TGT/TGT(MIL) in District West-B.

In pursuance of Appointment order Nos. DE.3 (24)/E-III/Promotion/2023/2990-3002, 3003-3015, 3028-3040, 3041-3053, 3054-3066 and 3067-3079 dated 20/10/2023 (for DOE Teachers) and DE.3 (24)/E-III/Promotion/2023/3016-3027, 3080-3091, 3092-3103, 3104-3115, 3116-3127, 3128-3139 and 3140-3151 dated 20/10/2023 (for MCD Teachers) regarding posting of Assistant Teacher(s) (Primary/Nursery) as TGT/TGT(MIL), The District Level Screening Committee has been constituted by District West -B authority for the verification of all the original educational qualification documents and other relevant documents along with the latest vigilance Clearance Certificate and No RDA/No Penalty Certificate. After verification, the teacher will get a certificate from concerned DDE District (Directorate of Education, GNCTD) to get relieve from his/her duty.

Accordingly, teachers(as per enclosed list) are hereby directed to report in person for the verification of their original documents as per the schedule given below, in the Admin Branch of the office of Deputy Director of Education, District West-B, G-Block Vikaspuri, New Delhi-18.

Teachers of DOE: 06/11/2023(Monday) Timing: 11AM to 2PM

Teachers of MCD: 06/11/2023(Monday) Timing: 11AM to 2 PM


**DEPUTY DIRECTOR OF EDUCATION
DISTRICT WEST - B**

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Copy to:

1. The DDE (Zone-17 and 18) with the request to e-mail to the all schools.
2. P.S. to Pl. Secy. Education
3. P.S. to DE Dte. of Education
4. RDE - West
5. DDE (E-III)
6. Incharge (Computer Cell), Dte. of Education with the request to upload on official website on urgent basis.
7. Guard File.


**DEPUTY DIRECTOR OF EDUCATION
DISTRICT WEST - B**

List of Promoted Assistant Teachers (Primary/Nursery) currently working in DOE in District West-B

S.No.	S.No. in List	Employee Name	Employee ID	Current School	Current Post	New post	Posted In
1	17	RAMESH KUMAR MEENA	20150872	Vikas Puri,Block A-SBV 1618002	ASSISTANT TEACHER (PRIMARY)	TGT ENGLISH	Mohan Garden-GBSSS No.1-1618072
2	23	SUMAN DALAL	20091131	Mundka Village-SKV 1617014	ASSISTANT TEACHER (PRIMARY)	TGT ENGLISH	Ranhaul- SBV-1617227
3	14	POONAM	20091675	Janakpuri -SKV No.1,CBlock-1618017	ASSISTANT TEACHER (PRIMARY)	TGT ENGLISH	Pitampura, Block SU-GBSSS-1411017
4	19	RENU YADAV	23091754	Paschim Vihar, B 3-SKV, -1617011	ASSISTANT TEACHER (PRIMARY)	TGT ENGLISH	Khyala, No.2-SKV-1514013
5	8	DINESH KUMARI	20092723	Tikri Kalan-SKV-1617012	ASSISTANT TEACHER (PRIMARY)	TGT HINDI	Sonia Vihar-GGSSS-1104335
6	30	RAJNI	20092900	Amalwas, Jawalपुरi-SKV-1617036	ASSISTANT TEACHER (PRIMARY)	TGT HINDI	Tukhmirpur-GGSSS-1104262
7	12	KRISHAN KUMAR	20072658	Nihal Vihar, Nangloi- Govt. Sarvodaya Co-ed Vidyalaya-1617223	ASSISTANT TEACHER (PRIMARY)	TGT SOCIAL SCIENCE	Madipur, No.1-SBV-1515007
8	14	RITU	20160184	Paschim Vihar, B 3-SKV-1617011	ASSISTANT TEACHER (PRIMARY)	TGT MATH	Govt. Sarvodaya Kanya Vidyalaya, Shiv Ram Park, Nangloi-1617222
9	17	SHEELU ROHILLA	20160168	Janakpuri C-Block,SKV No.2 -1618022	ASSISTANT TEACHER (PRIMARY)	TGT MATH	Kakrola-SV-1618009

List of Promoted Assistant Teachers (Primary/Nursery) currently working in MCD and posted in District West-B

S. No.	S.No. in List	Employee Name	Post	Date Of Birth	Category	Posted At
1	164	SURESH KUMARI - 20233788	TGT SOCIAL SCIENCE	12-05-1965	General	Ambika Vihar-GBSSS-1617019
2	171	VIJAY 20233946	TGT SOCIAL SCIENCE	12-09-1965	General	Govt. Sarvodaya Kanya Vidyalaya, Shiv Ram Park, Nangloi-1617222
3	57	KRISHNA RANI -20233999	TGT HINDI	25-03-1965	General	Paschim Vihar, B 3-G(Co-ed)SSS-1617137
4	87	MUNESH KUMAR MEENA 20233995	TGT HINDI	17-02-1989	ST	Vikas Puri, Block A-SBV-1618002
5	97	PAWAN KUMAR -20234094	TGT HINDI	07-04-1990	General	Tikri Kalan- GBSSS-1617001
6	172	SURESH KUMAR -20234073	TGT HINDI	05-06-1976	SC	Hastal, Janta Flats- SBV-1618281
7	4	ARCHNA GOOMER - 20234198	TGT NATURAL SCIENCE	11-08-1969	General	Nilothi-SKV-1617026
8	8	BHUPINDER SINGH - 20234178	TGT NATURAL SCIENCE	12-08-1979	General	Matiala-SBV-1618001
9	13	GOPAL DASS -20234179	TGT NATURAL SCIENCE	01-03-1977	General	Vikas Nagar-G(Co-ed)SS-1618067

10	14	KAVITA RANI -20234238	TGT NATURAL SCIENCE	10-09-1987	SC	Govt. Sarvodaya Kanya Vidyalaya, Shiv Ram Park, Nangloi -1617222
11	16	KIRAN BALA -20234185	TGT NATURAL SCIENCE	15-03-1964	General	Ambika Vihar-GGSSS-1617033
12	33	NIDHIKA -20234228	TGT NATURAL SCIENCE	10-12-1986	General	Janakpuri, Block A-SKV-1618018
13	46	RABIA FATIMA -20234232	TGT NATURAL SCIENCE	06-02-1985	General	Janakpuri C-Block,SKV No.2 - 1618022
14	48	RAJESH YADAV -20234176	TGT NATURAL SCIENCE	08-12-1974	General	Rajapur Khurd-G(Co-ed)SS-1618192
15	53	RITU ALAGH -20234210	TGT NATURAL SCIENCE	08-11-1969	General	BindaPur,Pocket-IV-G(Co-ed)SS-1618270
16	66	SHALINI SHARMA - 20234215	TGT NATURAL SCIENCE	30-01-1975	General	Binds Pur,Pocket-III-G(Co-ed)SS-1618269
17	71	SUDHA GULATI -20234184	TGT NATURAL SCIENCE	06-06-1965	General	Mohan Garden-SKV-1618063
18	3	ASHIMA BHATNAGAR - 20233754	TGT MATH	20-01-1986	General	Nilothi-SKV-1617026
19	11	MANISHA GOYAL - 2(1233756	TGT MATH	16-04-1987	General	Uttam Nagar-SKV-1618057
20	12	MANJU DEVI AGGARWAL- 20233763	TGT MATH	13-09-1986	SC	Mohan Garden-GGSSS - 1618264
21	14	MONIKA RANA -20233755	TGT MATH	15-05-1987	General	Bindapur-GGSSS-1618060
22	37	SONIA SETIA -20231753	TGT MATH	10-04-1986	General	Uttam Nagar, No.2-GGSSS-1618021
23	38	SUMAN SHARMA - 20233757	TGT MATH	24-01-1980	General	Peera Garhi Village- SKV-1617028
24	1	AMIT KUMAR SINGH- 20233664	TGT ENGLISH	23-01-1983	General	Mohan Garden-GBSSS No.2-1618277
25	13	DEEPAK SHOKEEN - 20233660	TGT ENGLISH	07-03-1981	General	Mohan Garden-GBSSS No.1-1618072
26	24	LAL SINGH -20233659	TGT ENGLISH	25-03-1965	General	Mohan Garden-GBSSS No.2-1618277
27	27	MUKTA AGGARWAL - 20233674	TGT ENGLISH	23-02-1976	General	Vikas Puri, Block- F-G(Co-ed)SSS-1618016

CHECK LIST FOR PROMOTION FROM ASSTT. TEACHER TO TGT/TGT(MIL)

Name of Teacher: _____

S. No.	Documents Required	Page No.	Remarks
1.	Promotion order dated 27/09/2023		
2.	Appointment order dated 20/10/2023		
3.	Vigilance Clearance Report		
4.	RDA/NO Penalty Certificate		
5.	Copies of year wise mark sheets and degree of B.A./B.Com./B.SC.		
6.	Copies of year wise mark sheets and degree of B.Ed.		
7.	Permission letter (if graduation & B.Ed. completed during the service).		
8.	Caste Certificate (if any)		
9.	PWD Certificate (if any)		
10.	Any other document (if any)		

All the documents listed above have been checked and verified by me and placed opposite.

HOS

PROFORMA

1. Personal Details:

Name of the Official (in Capital Letter)	
Date of Birth	
Category	
Present Designation	Assistant Teacher(Primary/Nursery)
Employee ID	
Present School	
Promoted Designation (DOE)	TGT(_____)
Employee ID (DOE)	
Allotted School Name & ID (DOE)	
Mobile Number of the official	

2. Details of initial appointment as Assistant Teacher(Primary/Nursery):

a) Order No.

b) Date:

3. Date of Joining as Assistant Teacher(Primary/Nursery):

4. Details of Educational Qualifications as per service record:

S. No.	Course	Name of University /Board	Month & Year of acquiring Qualification	Subject
1.	Secondary			
2.	Sr. Secondary			
3.	Diploma course (JBT/D.Ed./equivalent)			
4.	B.Ed.			
5.	Graduation Course			
6.	Master Degree in (Subject _____) (if any)			

I _____ S/O, D/O, W/O _____ hereby declare that the information given above is true and correct to the best of my knowledge and belief. I have read and understood all the provision of the promotion circular in this regard. I possess the prescribed educational qualifications as per the latest recruitment rules of DOE for promotion to the post of TGT _____ (subject name). In case any information is found false or incorrect on verification, the promotion may be cancelled and I will be liable for the action to be taken against me as per law.

Date:

Signature of the Official

Certificate

This is to certify that:

1. The above particulars & other records of the officials concerned have been carefully verified from the service book.
2. The official possesses the prescribed educational qualifications as per the latest recruitment rules of DOE for promotion to the post of TGT _____ (subject name).
3. There is no departmental proceedings/vigilance case pending against the official concerned as on date.

Date:

Signature of HOS with Stamp