

OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION (SPORTS)
DIRECTORATE OF EDUCATION
SPORTS BRANCH, GOVT. OF NCT OF DELHI
CHHATTRASAL STADIUM, MODEL TOWN, DELHI

No. F.DE.41/Sports/2021 / 2027-32

Dated: 17/7/23

CIRCULAR

Reference is invited to the circular dated 04.10.2019 and 12.07.2021, issued by Sports Branch, Directorate of Education, (copy enclosed), regarding instructions to the schools for raising requests for providing Sports materials related to development of Sports Infrastructure

In view to make the stock inventory process online and more transparent, an online module has been prepared by the department through which the schools can send the requirement of the sports materials/goods through an online link, the route of which is as under:

EDUDEL.NIC.IN-→SCHOOL LOGIN-→SPORTS INVENTORY→SPORTS STOCK INVENTORY INDEX-→SCHOOL STOCK REQUEST ENTRY PAGE

All HOS are directed to submit the requirement of sports materials/goods through online module only. Further, after taking a print out of the online request made by the school, a file in this regard is also required to be sent to the Sports branch which shall be routed through SPE(Zone) and DDE(Zone/District).

To ensure that the reasonable demands of the schools are met, the below mentioned measures/procedures are circulated for information and necessary compliance of all concerned with immediate effect:

1. The requisition from HOS shall be based on the actual basis i.e. the school should have the proper playing area/facility for the said game.
2. While submitting the requisition, the details of participation of schools at Zonal, Inter-Zonal, Delhi State School Games, and National School Games shall also be given.
3. After receipt of the items, the schools shall update the receipt data on the said module.
4. It shall be ensured by the respective school that the school participates in the Zonal Level games in r/o the sport for which sport material requisition is made.
5. The offline requisition shall be routed through the concerned Zonal/District authorities

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On the basis of the requisition sent by the school, a team of coaches will visit the school and assess the reasonability/genuineness of the items requisitioned by the school and consequent upon the recommendation of the said team and after due approval of Director(Education), the items will be provided to the school. The school will maintain a proper record of the items received and will also make an online entry of the items received from time to time. The school shall ensure that the items so received will be regularly provided to the students for practice and training. Further, if any unutilized items/materials are found lying in the school for long time then action against the HOS and P.E.T. /P.G.T. (Physical Education) shall be taken by the Competent Authority.

This issues with the prior approval of Director (Education)



(YOGESH PAL SINGH)

Deputy Director of Education (Sports)

Dated: 17/11/23

No. F.DE.41/Sports/2021/2027-32

Copy to:

1. PA to Director (Sports), Dte. of Education, GNCT of Delhi
2. PA to Joint Director (Sports), Dte. of Education, GNCT of Delhi
3. All DDEs(District/Zone), DoE
4. All S.P.E.s(Zone), DoE
5. All HOS of the Government Schools of DoE
6. OS(IT) with request to upload the circular on department website.



(YOGESH PAL SINGH)

Deputy Director of Education (Sports)