

GOVERNMENT OF NCT OF DELHI
PRIVATE SCHOOL BRANCH
OLD SECRETARIAT, DELHI - 110054

F.No.DE.15(1025)/PSB/2023/2657 - 2661

Dated : 23/03/23

CIRCULAR

A draw of lots of EWS/ DG/ CWSN admission for the session 2023-24 was held on 14/03/2023. Guidelines for the same have already been issued by PSB with the direction to maintain help desk at District/ Zonal Level to address the grievances received from parents/ guardians.

Further, it is hereby directed that a Nodal Officer at District Level other than the DDE Zone and not below the rank of Grade-I are appointed for monitoring the entire EWS/ DG Category Admission process at the entry level classes and perform the following functions/ duties:


1. Monitor the MIS module for online updation of the status of the allotted EWS/ DG Category student in private unaided recognized schools of DoE.
2. Send weekly report of complaints and ATR thereon (show cause notice/explanation) against the defaulter Private schools which denied admission to the allotted EWS/DG category students through computerized draw of lots.
3. A weekly report on every Wednesday will be sent to DoE, PSB Branch, regarding grievance of EWS/DG category parents and redressed by the DoE thereon.
4. Supervise the help desk, set up for facilitating the EWS/DG category candidates, in each district of DoE.

All Parents/Guardians are informed that they may contact Nodal officer appointed in concerned Districts for the redressal of their grievances regarding admission to the allotted Private Unaided recognized school under EWS/DG category through computerized draw of lots for session 2023-24.

Therefore, all DDE (Districts) are hereby directed to ensure that grievances regarding EWS/ DG Category Admission will be resolved timely and report for complaints and ATR thereon (show cause notice/explanation) against the defaulter Private schools which denied admission to the allotted EWS/DG category students through computerized draw of lots must be apprise to this office on every Wednesday by 12:00 PM strictly for onward submission to the office of Minister (Education) through email on ddeact1@gmail.com.

This issues with the prior approval of Competent Authority

Enclosed : List of Nodal officers



(BIMLA KUMARI)
DDE (PRIVATE SCHOOL BRANCH)

F.No.DE.15(1025)/PSB/2023/ 2657 - 2661

Dated : 23/03/23

Copy to :

1. PS to Secretary (Education), Old Secretariat, GNCT of Delhi.
2. PA to Director (Education), Old Secretariat, GNCT of Delhi.
3. PA to Addl.DE (PSB), Old Secretariat, GNCT of Delhi.
4. All DDE (Districts) for strict compliance.
5. Incharge (Computer Cell) for uploading the circular in public domain on official website of this Directorate.


(BIMLA KUMARI)
DDE (PRIVATE SCHOOL BRANCH)

**List of Nodal Officers appointed for Redressal of Grievances for Admission of EWS/DG/ CWSN Quota
for the session 2023-24**

S.N O.	DISTRICT	School ID (First Two Digit)	NAME OF NODAL OFFICER	DESIG.	CONTACTNO.	VENUE
1	East	10	Sh. Shajan John K.	Section Officer	9810312730	Govt. Co-ed, SSS, D-Block, Anand Vihar, Delhi
2	North East-I	11	Sh. Amit Kumar Manav	Vice Principal	9868772152	RPVV, B-Block, Yamuna Vihar, Delhi.
3	North East-II	11	Sh. RamNath	Vice Principal	8826312902	O/o DDE (North East-II), E- Block, Nand Nagri, Delhi.
4	North	12	Sh. Baljeet	Section Officer	9811670317	Room No 102, O/o DDE (North), S.V. Lucknow Road, Timarpur, Delhi.
5	North West-A	13	Sh. Naveen yadav	Vice Principal	9868650693	Room No. 15, District North West-A, BL- Block, Shalimar Bagh Delhi
6	North West-B-I	14	Sh. Anil Kumar	Vice Principal	9013818424	Room No. 18, O/o DDE (North West-B-I), FU Block, Pitampura, Delhi
7	North West-B-II	14	Ms. Bharti Kalara, Vice Principal Sh. Deepak Kadyan, S.O. Sh. Mant Ram, A.S.O. Ms. Deepali, D.E.O.		9891105599	O/o DDE (North West-B-II), FU Block, Pitampura, Delhi
8	West-A	15	Sh. T.P. Bhola	Vice Principal	9873091206	Room No. 04, Ground Floor, O/o DDE (West-A), New Moti Nagar, Karampura, New Delhi
9	West-B	16	Sh. Balwan Singh Dhankhar	OSD	9968458950	GBSSS, G-Block, Vikaspuri, delhi
10	South West-A	17	Sh. Surender Yadav	Vice Principal	9468079040	Room No. 01, Ground Floor, O/o DDE (South West-A), C-4, Vasant Vihar, Delhi
11	South West-B-I	18	Ms. Anisha Grover	Vice Principal	9910043907	O/o DDE (South West-B-II), Najafgarh (Near Najafgarh Metro Station Gate No. 03)
12	South West-B-II	18	Sh. Virender Kumar	Vice Principal	9868203764	Room No. 03, O/o DDE (South West-B-II), Najafgarh (Near Najafgarh Metro Station Gate No. 03)
13	South	19	Mr. G.D. Meena	Section Officer	9010727695	Room No. 07, O/o DDE (South) RK Puram , Sector 3, New Delhi.
14	South East	20	Ms. Sonia Sikka	Vice Principal	9811131052	Room No. 10, SKV C-Block, Defence colony, Delhi
15	Central & New Delhi	21	Sh. Ram Pravesh Mishra	Vice Principal	9810813993	Administration Branch, Ground Floor, O/o DDE (C&ND), Plot No. 05, Ashoka Hill, Jhandewalan New Delhi.