

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION**  
**IT-BRANCH, OLD PATRACHAR BUILDING, DELHI-110054**

F No(29)DE/IT/MISC SSA/2021/57

Dated: 07/2/2023

To

All DPOs/DDEs,  
Directorate of Education,  
Government of NCT of Delhi

Sub: Regarding UDISE Plus and Student data 2022-23 submission and declaration by Head of Schools and Verification/Authentication by CRCCs/DURCCs/DDE Zones/Districts.

Reference to this office Circular No.(29)DE/IT/MISC SSA/2021/07 dated 03.01.2023 issued on subject cited above is invited, wherein, all Head of Schools of all Managements (DoE, DoE Aided, DoE Un-Aided, MCD, MCD Aided, MCD Un-Aided, DCB, NDMC, KVS, JNV, DSW and Jamia) were directed to ensure that UDISE Plus & Student data be completed and submitted online by 05:00 PM on 25-01-2023, as after that online link for entries will be closed. Further, all DPOs/DDEs were also directed to ensure that DDE Zones, DURCCs, CRCCs including himself/herself have checked/authenticated the correctness of the online UDISE plus data and online certificate of Head of Schools and DDE Zones, DURCCs, and CRCCs were directed to submit the verification certificate online by 05:00 PM before 31-01-2023.

However, it has been noticed that despite directions most of DPOs/DDEs of Directorate of Education, GNCT of Delhi haven't submitted Certificate as required by this office with regard to UDISE Plus and Student data 2022-23. The Competent Authority has taken serious view of this laxity as the requisite data is required by Education Ministry, Government of India.

Now, all DPOs/DDEs of Directorate of Education are hereby again directed to submit the verification Certificates (Annexure-A,B) to the office of undersigned latest by 10-02-2023.

Encl:- As above

(K.Murugan)  
Joint Director(IT)

**Copy to:-**

1. PS to Secretary (Education), Old Sectt., Delhi-110054
2. PA to Director (Education), Directorate of Education, Old Sectt., Delhi-110054
3. PA to SPD, Samagra Shiksha, Delhi.
4. DDE (PSB), Directorate of Education with a request to ensure entry of UDISE+ data as directed in Circular in time bound manner.

**Copy for information and necessary action to:-**

1. The Director Education MCD, Education Department: HQ, 15<sup>th</sup> Floor, Civic Centre, Minto Road, New Delhi-02.
2. Assistant Commissioner, KVS, Industrial Area, Katwaria Sarai, Delhi-110016.
3. Deputy Commissioner, JNV, B-15, Industrial Area, Block-B, Industrial Area, Sector-62 Noida, Uttar Pradesh – 201307.
4. C.E.O. DCB, Sadar Bazar, Delhi Cantt. Delhi-110010
5. Registrar (School Branch) Jamia Milia Islamia, Jamia Nagar, New Delhi-110025
6. The Director, Social Welfare Department, GNCT of Delhi, GNLS Complex, New Delhi-110001
7. The Director (Edu.), NDMC, Palika Kendra, Parliament Street, New Delhi-110102
8. **All DDE Zones, DURCCs and CRCCs of concerned Districts for strict compliance in coordination with DDEs/DPOs.**
9. O S (IT) is requested to upload in the website.

(K.Murugan)  
Joint Director(IT)

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION**  
**IT-BRANCH, OLD PATRACHAR BUILDING, DELHI-110054**

F No(29)DE/IT/MISC SSA/2021 /07

Dated 3/01/2023

**Circular**

**Sub: UDISE Plus & Student data 2022-23 submission and declaration by Head of School & verification/ authentication by CRCCs/ DURCCs/ DDE Zone/District.**

Reference to the Workshop/Training of UDISE Plus held at HQ Level on 17-10-2022 to 19-10-2022, wherein all HoS were directed to check/ensure the data regarding UDISE Plus, school information, teachers and student enrolment by maintaining accuracy of data while filling online UDISE Plus with Student data on Edudel portal, (www.edudel.nic.in) at UDISE login page and directions were also issued to HOS of all Schools concerned that the authenticity of data entered at the school level is of critical importance and Head of School shall be answerable in case of any lapse/mistake. However, the same could not be done till date.

Now, this Department is in receipt of a communication from Department of School Education and Literacy, Ministry of Education wherein a revised Annexure has been forwarded with a direction of inclusion of Additional Indicators covering enrolment data in UDISE + DCF 2022-23 (to be filled at BRC/CRC level) in UDISE+ portal (Format Enclosed).

Therefore, All Head of Schools of all managements (DoE, DoE Aided, DoE Un-Aided, MCD, MCD Aided, MCD Un-Aided, DCB, NDMC, KVS, JNV, DSW and Jamia) are hereby directed to ensure that UDISE Plus & Student data be completed and submitted online by 05:00 PM on 25-01-2023 after which online link for entry will be closed.

Further, all DPOs/DDEs are directed to ensure that DDE Zones, DURCCs, CRCCs including himself/herself have checked/authenticated the correctness of the online UDISE plus data and online certificate of Head of Schools. The DDE Zones, DURCCs, and CRCCs have to submit the verification certificate online by 05:00 PM on 31-01-2023 (Copy of Certificate attached).



Non compliance in this regard shall be viewed seriously as the data is to be sent to MoE (Gol), in a time bound manner.

This issues with the prior approval of Competent Authority.

(K.Murugan)  
Joint Director(IT)

**Copy to:-**

1. PS to Secretary (Education). Old Sectt., Delhi-110054
2. PA to Director (Education), Directorate of Education, Old Sectt., Delhi-110054
3. PA to SPD, Samagra Shiksha, Delhi.
4. DDE (PSB), Directorate of Education with a request to ensure entry of UDISE+ data as directed in Circular in time bound manner.

**Copy for information and necessary action to:-**

1. All DPOs/DDEs, Directorate of Education, Delhi/New Delhi.
2. The Director Education MCD, Education Department: HQ, 15<sup>th</sup> Floor, Civic Centre, Minto Road, New Delhi-02
3. Assistant Commissioner, KVS, Industrial Area, Katwaria Sarai, Delhi-110016
4. Deputy Commissioner, JNV, B-15, Industrial Area, Block-B, Industrial Area, Sector-62 Noida, Uttar Pradesh – 201307.
5. C.E.O. DCB, Sadar Bazar, Delhi Cantt. Delhi-110010
6. Registrar (School Branch) Jamia Milia Islamia, Jamia Nagar, New Delhi-110025
7. The Director, Social Welfare Department, GNCT of Delhi, GNLS Complex, New Delhi-110001
8. The Director (Edu.), NDMC, Palika Kendra, Parliament Street, New Delhi-110102
9. All DURCCs of concerned District
10. O.S (IT) is requested to upload in the website.

(K.Murugan)  
Joint Director(IT)

CERTIFICATE

Name of the District:-

It is certified that entries of all information UDISE plus 2022-23 related to School ,Teachers and Students submitted online by Head of schools under the jurisdiction of this District is Correct, Consistent & Error Free and could be submitted to MOE (GoI).

Signature of DPO/DDE:-.....

Dated:.....

Name of DPO/DDE:-.....

(Seal/Stamp of District)



# CERTIFICATE

1. Are there any **UNRECOGNIZED** Schools in the Block? (1-Yes, 2-No)

If Yes, then mention the **Grade** wise enrollment in the Schools as per the following format:-

Name of School	Pre-Primary	GRADE WISE TOTAL ENROLLMENTS IN THE SCHOOL												Total	
		Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10	Class 11	Class 12		

2. Are there any **PRIVATE PRE-PRIMARY SCHOOLS** (Exp:- Kidzee, Kindergartens, etc) Schools in the Block? (1-Yes, 2-NO)

If Yes, then mention the **Age** wise enrollment in the Schools as per the following format:-

Name of School	TOTAL AGE WISE ENROLLMENTS IN THE PRE-PRIMARY SECTIONS			
	Age 3	Age 4	Age 5	TOTAL

3. Are there any **SKILL/VOCATIONAL/IT is/DIPLOMA** providing CENTRES/SCHOOLS in the Block?

If Yes, then mention the **Age** wise enrollment in the Schools as per the following format:-

Name of the Centre/Schools	TOTAL AGE WISE ENROLLMENTS IN SKILL/VOCATIONAL/ITIs/DIPLOMA										
	Age 14	Age 15	Age 16	Age 17	Age 18	Age 19	Age 20	Age 21	Age 22	Age 23	TOTAL

F.No.23-4/2022-Stat  
Government of India  
Ministry of Education (Shiksha Mantralaya)  
Department of School Education & Literacy  
Statistics Division

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West Block-2, Wing No. 6  
R.K.Puram, New Delhi-110066  
Dated: 03.02.2023

To,

All State SPD's

Subject: Data uploading of U-DISE+ data on portal for the year 2022-23- regarding

Respected Sir/Madam,

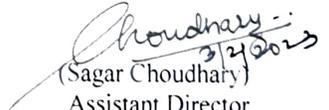
Kind reference is invited to DO letters No. 23-7/2022 dated 30.08.2022 & D. O No. 23-4/2022 dated 08.12.2022 (copy enclosed) wherein it was mentioned for collecting Student wise data on UDISE+ portal for the year 2022-23 was opened and concerned State was requested to complete the data entry work by 15<sup>th</sup> October, 2022.

2. Further, Presentation in PMO office dated 30.1.2023 and review meeting of Cabinet Secretariat on 10<sup>th</sup> January, 2023 was held under the Chairmanship of Joint Secretary (DBT) review of UDISE+ to capture Student wise data in the system. Subsequently to this virtual meeting under the chairmanship of DDG (Statistics) was held on 02.02.2023 with State/UT's MIS to discuss the latest status of progress of data entry on UDISE+ for the year 2022-23.

3. After deliberations with State MIS in the meeting, it is decided to finalize the date of submitting the data by **15<sup>th</sup> February, 2023** and to submit the complete validated/certified data by **28<sup>th</sup> February, 2023**.

4. Kind Intervention and personal attention is solicited to bring this to the notice of MIS of your State to complete the data entry data and validation process for UDISE+2022-23 within stipulated time.

Yours sincerely,

  
(Sagar Choudhary)  
Assistant Director  
Ph: 011-26162923  
[sagar.choudhary@gov.in](mailto:sagar.choudhary@gov.in)

Copy to:

1. PPS to DDG, Statistics Division
- 2 Shri Abhishek Kundu, NIC to upload on UDISE+ portal and to bring to the notice of all State MIS coordinator



**CERTIFICATE**

Name of the District:-

It is certified that entries of all information UDISE plus 2022-23 related to school teachers and students submitted online by Head of Schools under the jurisdiction of this District is correct, Consistent and Error Free and could be submitted to MoE, Govt. of India.

Signature of DPO/DDE:-.....

Dated:.....

Name of DPO/DDE:-.....

(Seal/Stamp of District)