

All the DDOs concerned are required to send the application Performa's of the eligible employees after the due **verification/certification** of their testimonials from their Service Book only and along with attestation of required technical & Educational Documents and Caste Certificate, at the level of DDOs concerned. **All the Controlling officers are also requested to bring this circular to the notice of all the concerned & also paste on all the notice boards so that no employee may complaint that he could not get the information.**

Encl.: Application Performa.

All DDO/All ZRO/Controlling Officers of DJB.

Copy to:-

1. P.S. to Chairman/Vice Chairman DJB - for kind information.
2. CEO/Member (A)/(F)/(W)/(Dr.)/ CVO/Addl. CEO/ Secy., DJB - for kind information.
3. All Directors/All CEs./All ACEs
4. DD (W)/DD(L)/ DD(D)/DD(G)-I/DD(G)-II/AO(Vig.)
5. EE (EDP)to upload on the Web site of DJB.
6. A.O.(PR) to publish in Varun Patrika/Notice Board of Varunalaya Phase-I & II.
7. All Registered Unions of DJB for wide publicity among eligible employees.


(VIRENDER SINGH)
DEPUTY DIRECTOR (BULK)


DEPUTY DIRECTOR (BULK)

DELHI JAL BOARD
APPLICATION FOR THE POST OF ELECTRICIAN 2ND CLASS

*Latest Passport
Size Photograph
Attested by
DDO*

1. Full Name as per Service record
(in Capital Letter) : _____
2. Emp. Code : _____
3. Father's Name : _____
4. D.O.B. of employee : _____
5. Place of Posting : _____
6. Present Designation : _____
7. Residential Address : _____
8. Date of initial Appointment & Post : _____
9. Educational Qualification : _____
10. Technical Qualification : _____
11. Whether belongs to SC/ST : _____
12. Applicant's Present Pay/Pay Band/Pay Matrix Level : _____

Signature of Applicant/Date

This is certify that the above particulars are verified from the P.F. & S. Book & found correct. Sh. _____ S/o Sh. _____ is working as _____ for the last ____ years. His Work & Conduct report for the last 05 years is _____ (Good/Very Good/Satisfactory). Copy of following documents duly attested by DDO with name & stamp are attached herewith :

1. Initial appointment order.
2. Caste/PwD Certificate.
3. Technical & Academic Educational Certificates , along with verification report from the concerned Department/Institute.

Name of DDO, Designation, Date & Stamp